



City of Smyrna

City of Smyrna
A.Max Bacon City Hall /
Council Chambers
2800 King Street
Smyrna, GA 30080
770-434-6600
www.smyrnacity.com

Issue Sheet

File Number: AGR2022-18

Agenda Date: 5/16/2022

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Agreement

Agenda Number: G.

WARD / COUNCILMEMBER: Ward 2 / Vacant
Ward 6 / Councilmember Gould

\$ IMPACT: \$21,000.00

Agenda Title:

Approval of the agreement with Croy Engineering (200 Cobb Pkwy North, Building 400, Suite 413, Marietta, GA, 30062) for Creatwood and Highlands Waterline Permitting and Bidding Assistance in the amount of \$21,000.00 to be paid out of water/sewer general fund and authorize the Mayor to sign and execute all related documents.

Ward 2 / Vacant

Ward 6 / Mayor Pro Tem/Councilmember Gould

ISSUE AND BACKGROUND:

General Scope:

The permitting and bidding assistance services will consist of submission of Georgia NPDES Erosion Control to receive Construction Storm Water General Permit for both the Highlands and Creatwood projects. For bidding services, Croy will compile advertisement and work with Purchasing to properly procure competitive bids, answer any bidder questions, issue addendum as required, and provide an evaluation of the bids.

Permitting : We will provide permitting services for the Land Disturbance Permit, Erosion Control Permit, and the State EPD Notice of Intent (NOi). This does not include any submittal fees or permit fees:

A.520: Bid Phase Services

- 1. Project Manual:** We will prepare the project bid manual including all instruction to bidders, bid form, and bill of materials.
- 2. Pre-Bid Meeting:** We will conduct a pre-bid meeting for the proposed project.
- 3. Addendums:** We will prepare addendums to the bid as necessary.
- 4. Bid Questions:** We will respond to questions from bidders.
- 5. Bid Evaluation:** We will assist the Owner with the evaluation of the bidders.

Part Description	Fee Type	Fee
Highlands Waterline Replacement		

A.500 Series Permitting and Bid Phase Services

A.510 *Permitting Phase Services* Hourly NTE \$3,500

A.520 *Bid Phase Services* Hourly NTE \$7,000

Creatwood Waterline Replacement

A.500 Series Permitting and Bid Phase Services

A.510 *Permitting Phase Services* Hourly NTE \$3,500

A.520 *Bid Phase Services* Hourly NTE \$7,000

Proposed Budget

\$21,000.00

RECOMMENDATION / REQUESTED ACTION: Approval of the agreement with Croy Engineering (200 Cobb Pkwy North, Building 400, Suite 413, Marietta, GA, 30062) for Creatwood and Highlands Waterline Permitting and Bidding Assistance in the amount of \$21,000.00 to be paid out of water/sewer general fund and authorize the Mayor to sign and execute all related documents.