

CITY OF SMYRNA
PURCHASING DEPARTMENT
2800 KING STREET
SMYRNA, GEORGIA 30080
678-631-5406

TO: Jennie Eldredge, Museum Manager
Scott Andrews, Assistant City Administrator

FROM: Kelly Brown, Purchasing Manager

DATE: August 13, 2018

SUBJECT: **Recommendation – RFP 19-001 Smyrna Museum Interior Exhibit Renovation**

Request for Proposals for the Smyrna Museum Interior Exhibit Renovation were received on July 20, 2018. The City requested proposals from qualified firms to provide professional exhibit design, fabrication and installation services for the redesign of interpretive exhibits at the Smyrna History Museum. HW Exhibits provided the design proposal and the firms used this information to provide their response. Thirty five (35) firms requested the RFP and four (4) submitted proposals.

Tabulation in order of bid amount is below.

FIRM	BID AMOUNT
Murphy & Orr Exhibits	\$149,896.00
Building Four Fabrication	\$185,000.00
Malone Design/Fabrication	\$188,713.00
Brockington – HW Exhibits	\$215,850.62

The proposals were reviewed and scored by seven City staff members. The scoring matrix with criteria is attached. The table below shows the firm with their bid amount and score.

FIRM	BID AMOUNT	SCORE
Building Four Fabrication	\$185,000.00	89.14
Malone Design/Fabrication	\$188,713.00	85.46
HW Exhibits	\$215,850.62	73.69
Murphy & Orr Exhibits	\$149,896.00	62.29

Building Four Fabrication is located in Chamblee, GA and their team has over 30 years combined exhibit design and fabrication experience. It is Staff's recommendation that Mayor and Council award the Smyrna Museum Interior Exhibit Renovation to Building Four Fabrication in the amount of \$185,000.00.