



City of Smyrna

A. Max Bacon City Hall
HR Conference Room /
First Floor
2800 King Street
Smyrna, Georgia 30080

Meeting Minutes - Final Committee of the Whole Work Session

Thursday, June 16, 2022

6:30 PM

A. Max Bacon City Hall - HR Training Room

Roll Call

Present 4 - Councilmember Glenn Pickens, Councilmember Travis Lindley, Mayor pro tem / Councilmember Tim Gould, and Councilmember Lewis Wheaton

Absent 3 - Mayor Derek Norton, Councilmember Charles Welch, and Councilmember Susan Wilkinson

Also Present 1 - Scott Cochran

Staff 9 - Joe Bennett, Roy Acree, Chris Addicks, Dat Luu, Brian Marcos, Penny Mocer, Heather Peacon-Corn, Kristin Robinson, and Keith Zgonc

1. Call to Order

Mayor Pro Tem Tim Gould called to order the June 16, 2022 Committee of the Whole meeting held at A. Max Bacon City Hall in the HR Training Room at 6:30 PM.

2. New Business

3. Review of the June 20, 2022 Mayor and Council Agenda

A. [COW22-63](#)

Review of the June 20, 2022 Mayor and Council Meeting Agenda

1. Invocation and Pledge:

Rev. Bruce Griffith, Smyrna First United Methodist Church (1315 Concord Rd)

2. Agenda Changes:

3. Mayoral Report:

A. PRC2022-13 Proclamation In Recognition of Juneteenth

4. Land Issues/Zonings/Annexations:

5. Privilege Licenses:

6. Formal Business:

A. 2022-286 Approval of the replacement of all front-line Self Contained Breathing Apparatus (SCBA) for the Fire Department, to be purchased from Municipal Emergency Services (6701-C North Park Blvd, Charlotte, NC 28216) using the NPPGov Contract # PS20120 in the amount of \$177,276.00, to be funded from the 2022 SPLOST and authorize the Mayor to sign and execute all related documents.
Ward / Citywide

Roy Acree, Fire Chief, stated that the current SCBA equipment is nearing the end of its service life. They will be able to retain and utilize the older equipment for training purposes. He also stated that on a personal note, he is retiring after 32 years with the City. His official last day is July 31, but because of the accumulation of leave, he is actually leaving next Friday, June 24, 2022. He expressed his appreciation to Council for the ease of working with them and their support for the departments because it had not always been the case in the past. He further expressed that the confidence they have shown in the departments has been phenomenal.

B. 2022-320 Appointment of Deputy City Administrator, Penny Mocer, to serve as the Chairperson of the License and Variance Board effective July 1, 2022 upon the retirement of current Chairperson / Fire Chief Roy Acree and for all other boardmembers and alternate boardmembers to remain the same.
Ward / City Wide

C. 2022-329 Approval of the revised 2022 City Holiday calendar to include Juneteenth and Veteran's Day as observed paid holidays for eligible staff.
Ward / Citywide

Penny Mocer, Deputy City Administrator, explained that the sanitation services for Monday, June 20, 2022 would have to be moved by one day.

7. Commercial Building Permits: None

8. Consent Agenda: No discussion.

A. MIN2022-41 Approval of the June 2, 2022 Committee of the Whole Meeting Minutes
Ward / Citywide

B. MIN2022-42 Approval of the June 6, 2022 Pre-Council Meeting Minutes
Ward / Citywide

C. MIN2022-43 Approval of the June 6, 2022 Mayor and Council Meeting Minutes
Ward / Citywide

D. 2022-318 Amendment to the authorization of street closures of the Upper Market Village (around the fountain area) as well as use of the street and center landscape section along W. Spring Street from the circle to the midsection at Café Lucia (see site map) for the Smyrna is Fabulous Event Saturday, June 25, 2022 from 9:00 am-6:00 pm. the start time previously approved by Council was 10:00 am.
Ward 3 / Councilmember Lindley

E. 2022-321 Retroactively authorize the emergency expenditure of Green Energy CIP funds to MAXAIR Mechanical for the repair of the walk-in cooler and walk-in freezer for the Smyrna Jail in the amount of \$29,814.00. (\$13,943.00 for the cooler and \$15,871.00 for the freezer).
Ward 3 / Councilmember Lindley

9. Ward / Committee Reports: Mayor Pro Tem Tim Gould stated that the group who ran the Juneteenth event at a Smyrna park was handled really well. He thanked Ms. Mocer and staff for their hard work being proactive. Ms. Mocer stated that the

Juneteenth celebration that was scheduled for Friday, June 17, 2022 had to be canceled because the speaker came down with Covid.

10. Show Cause Hearings: None

11. Citizen Input:

12. Adjournment:

4. Other Business (as needed)

A. [COW22-12](#)

City Administrator project updates and review of City business

Chris Addicks, IT Director, explained that the City's phone system is no longer going to be supported by the current company as of August 2022. They are in the process of finding another phone system to use. Once a new phone system is implemented, the monthly fees should not increase. New phones will need to be purchased. They have narrowed it down to two systems, one that has heavy upfront fees and the other that does not. A decision will need to be made next week.

Kristin Robinson, Assistant City Administrator/Finance Director, stated that what will need to happen is that Mr. Addicks and the IT team will make a decision next week, and then the Council will need to retroactively approve the decision at the July 18, 2022 meeting.

Penny Mocer, Deputy City Administrator, presented information regarding HVAC Controls and Lighting. The City has already been in conversation with Georgia Power to make upgrades including City Hall Interior Lighting and HVAC Controls. The HVAC Controls updates would be done in seven locations: City Hall, Brawner Hall, Community Center, Library, Police Station and Jail, Fire Station 1, and Wolfe Center. The total cost for HVAC Controls updates and Lighting will be \$716,976.00.

Ms. Mocer provided the timeline:

ECM1 LED Upgrades for City Hall Interior and Exterior
- Begin construction August 8 - Completed by September 2

ECM3 HVAC Control Upgrades
- Police Station Jail
* Begin construction July 25 - Complete by September 12
- Community Center and Library
* Begin construction July 25 - Complete by October 10
- City Hall
* Begin construction July 25 - Complete by September 12
- Brawner Hall
* Begin construction July 25 - Complete by October 10
- Fire Station and Wolfe Center
* Begin construction July 25 - Complete by July 29

Joe Bennett, City Administrator, explained that the theatrical lights in Council Chambers are controlled from the breaker room behind City Hall. There is no way to dim them. The \$133,695.00 and \$105,012.00 include both the replacement of the theatrical lights to LED lights which are more energy efficient and the replacement of

the controls with dimmers to be able to control the lights as needed. Ms. Robinson discussed how the payments will be split and when the payments will be made. Discussion took place as to why the cost is so significant. Mr. Bennett explained that it is a complicated project that cannot be easily retrofitted. Ms. Mocerri asked the Council if they were in agreement that this could be added to the Monday, June 20, 2022 agenda. The Council concurred.

5. Executive Session (as needed)

Councilmember Travis Lindley made a motion to enter into executive session to discuss Legal and Personnel; seconded by Councilmember Lewis Wheaton.

The motion to enter into executive session carried unanimously with a vote of 4-0 with Mayor Derek Norton, Councilmember Charles Welch, and Councilmember Susan Wilkinson absent.

Councilmember Glenn Pickens made a motion to reenter regular session; seconded by Councilmember Travis Lindley.

The motion to reenter regular session carried unanimously with a vote of 4-0 with Mayor Derek Norton, Councilmember Charles Welch, and Councilmember Susan Wilkinson absent.

6. Adjournment

Mayor Pro Tem Tim Gould adjourned the June 16, 2022 Committee of the Whole meeting at 7:15 PM.