



# City of Smyrna

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## Issue Sheet

File Number: 2016-242

**Agenda Date:** 7/18/2016

**Version:** 1

**Status:** Agenda Ready

**In Control:** City Council

**File Type:** Authorization

**Agenda Number:** B.

**WARD:** Ward 3 and Ward 5

**COMMITTEE:**

**\$ IMPACT:** \$30,000

**Agenda Title:**

Approval of a Consulting Contract with Croy Engineering to conduct a Land Use and Transportation Study of South Cobb Drive from Windy Hill Road to Concord Road.

**ISSUE:** Approval of the selection of Croy Engineering to conduct a land use and transportation study of the South Cobb Corridor from Windy Hill Road south to Concord Road and authorize the Mayor to execute the appropriate agreements with Croy Engineering and the Georgia Department of Transportation necessary to conduct the study.

**BACKGROUND:** In December of 2015 the City was notified that a grant award in the amount of \$120,000 was received from the Georgia Department of Transportation. The funding for this grant is from the Surface Transportation Program/ Urban Category. The purpose of the grant is to fund a land use and transportation study of the South Cobb Drive Corridor. This grant required a twenty (20%) percent match from the City which amounted to \$30,000. The \$30,000 match was included in the FY 2016 budget. The total amount available for the study is \$150,000 (\$120,000 grant + \$30,000 match).

The study area runs along both side of South Cobb Drive from Windy Hill Road to Concord Road (approximately 1.5 miles). The study will analyze land use and transportation issues, opportunities and challenges along the aforementioned corridor and make specific recommendations and proposals for addressing those issues. *A detailed Scope of Services and study corridor map is attached.*

An RFP was issued by the city in April 2016. Croy Engineering and The Sizemore Group submitted the qualifications of their respective consulting teams. An interview committee made up of the Community Development Director, Purchasing Manager, Senior Planner, City Engineer and the Economic Development Manager conducted interviews of the consulting teams. The interview team, based on the professional qualifications and experience of the consulting teams, the results of the interviews and

the nature of the study effort, determined that Croy Engineering was best suited to conduct the study. *The Bid Tabulation Form and the Purchasing Department Recommendation are attached.* It is anticipated that the study will take approximately 12 months to complete. The contract with the Georgia Department of Transportation runs through December 31, 2017, by which time the study must be completed.

**RECOMMENDATION/REQUESTED ACTION:** It is recommended that the Mayor and City Council award the South Cobb Corridor Study contract in the amount of \$149,521.12 to Croy Engineering and authorize the Mayor to execute the appropriate agreements.