

CITY OF SMYRNA
PURCHASING DEPARTMENT
2800 KING STREET
SMYRNA, GEORGIA 30080
678-631-5406

TO: Kristin Robinson – Assistant City Administrator / Finance Director

FROM: Kelly Brown, Purchasing Manager

DATE: December 3, 2021

SUBJECT: Recommendation – Car Wash Services

The Police department requested approval to select a new drive-thru car wash service. Caliber Car Wash recently opened their location at 1047 Windy Hill Rd SE, Smyrna, GA 30080. The City has been operating under a Memorandum of Understanding with Take 5 Car Wash (formerly Fast Track Car Wash) located at 5100 South Cobb Dr SE, Smyrna, GA 30080 since 2014.

The total spend for car wash service is shown below:

<u>Fiscal Year</u>	<u>Annual Total</u>	<u>Monthly Average</u>
FY2019	\$11,755.00	\$980.00
FY2020	\$9,730.00	\$811.00
FY2021	\$12,895.00	\$1,075.00

Caliber Car Wash proposes two options – Fleet Membership for Caliber Level Wash – Unlimited Washes per Month for \$15.00.
One-Time Wash for \$10.00.

The Caliber Wash includes: Vehicle wash, Dry, Wheel clean, Underbody wash, Paint protectant, Spot-free rinse, Triple foam bath, Rain guard, Caliber wax, Tire shine, Triple shine wax, and Caliber Ceramic Coating. Access to the Detailing Booms with vacuums, air detailing tools, cleaning sprays, towels, air fresheners, and Mat Cleaners are included. Caliber Car Wash bills monthly and is paid by credit card.

Take 5 Express Car Wash proposes a per wash price of \$6.50. The wash includes exterior wash with Tri Color Paint Treatment, Underbody Rinse, Clear Coat Protectant, Rim Cleaning, Rain-X and Tire Shine – Access to Vacuums.
Take 5 Express Car Wash bills the City monthly.

Administration, Community Development, Fire, Information Technology, Parks & Recreation and Police are interested in selecting Caliber Car Wash due to convenient location and

discounted cost for monthly unlimited washes. Environmental Services has one vehicle and does not have a preference at this time.

Approximate monthly cost per department:

Department	# of Vehicles	Monthly Cost
Administration	1	\$15.00
Community Development	9	\$135.00
Fire	9	\$135.00
Information Technology	3	\$45.00
Parks & Recreation	5	\$75.00
Police	97	\$1,455.00
Total	119	\$1,860.00

*Police numbers with full staff.

Approximate annual cost: \$22,320.00

Purchasing recommends award of car wash services to Caliber Car Wash for unlimited monthly washes and Take 5 Express Car Wash for one-time washes as requested.