



# City of Smyrna

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## Issue Sheet

File Number: 2018-179

**Agenda Date:** 4/16/2018

**Version:** 1

**Status:** Agenda Ready

**In Control:** City Council

**File Type:** Bid/RFP Award

**Agenda Number:** A.

**WARD:** Citywide

**COMMITTEE:** Finance, Administration and Community Relations

**\$ IMPACT:** \$143,975.00

**Agenda Title:**

Award RFP 18-016 for the purchase of a 24' x 20' Mobile Hydraulic Stage and accessory package to Stageline Mobile Stage Inc., this vendor was the only responsive bidder, located at 827 Boulevard de l'Ange-Gardiea, L'Assomption, Quebec, Canada in the amount of \$143,975.00, authorize use of Hotel/Motel fund balance for the purchase and amend the budget accordingly.

**ISSUE:** City of Smyrna needs to replace staging and Community Relations, with agreement of Parks & Recreation staff, proposes to upgrade and supply staff with equipment equal to the task of staging professional bands and reduce man hours required for setup while expanding setup options, show delivery and overall production capabilities.

**BACKGROUND:** City of Smyrna, Community Relations Department, upon proposal to and review/approval by the Finance, Administration and Community Relations Committee presented proposal for the purchase of a mobile hydraulic stage to City Council. City Council review in work session, provided approval to move forward with the bid process.

The Community Relations department requested proposals for a 24' x 20' mobile hydraulic stage to be used for the outdoor summer concert series along with other appropriate City uses. The RFP was submitted to three mobile stage companies and posted on the City of Smyrna website. One proposal was received from Stageline Mobile Stage Inc. located in Quebec, Canada. Stageline is a world-wide leader in the design and manufacture of mobile hydraulic stages and has supplied equipment to numerous North American and U.S. cities that include a U.S. military base. The purchase includes SL100 Mobile Stage standard equipment with an accessory package that includes, in addition to all preferences and structural/safety features expressed in the RFP: upstage fire retardant windwall, skirting, extension platforms, guardrails, line array supports FOH pipes, banner supports, stage reversibility, side overhang rigging beams/upstage for speakers, loading ramp, transportation and training for four staff to be certified for operation - funding drawn from Hotel/Motel fund balance. After review of the proposal documentation and pricing, it

is the recommendation of Community Relations and Purchasing to purchase the stage from Stageline Mobile Stage Inc.

**RECOMMENDATION/REQUESTED ACTION:** Award RFP 18-016 to Stageline Mobile Stage Inc.