



# City of Smyrna

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## Issue Sheet

File Number: 2016-333

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**Agenda Date:** 8/15/2016

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Authorization

**Agenda Number:** E.

**WARD:** City-wide

**COMMITTEE:** Finance and Administration

**\$ IMPACT:** n/a

**Agenda Title:**

Approval of the updated Purchasing Policy

**ISSUE:** The purchasing policy currently in place has not been updated since 2011. The City has implemented MUNIS since that time, so the policy as currently written does not address the process changes that occurred with the movement to MUNIS. The policy needs to be reflective of the current processes, so it needs to be updated.

In addition, the thresholds in place have not been updated in over 20 years.

**BACKGROUND:** Please refer to the attached memo, revised policy, and presentation.

**RECOMMENDATION/REQUESTED ACTION:** Recommend Council approve the updated purchasing policy.