



City of Smyrna

2800 King Street
Smyrna, Georgia 30080

Meeting Minutes - Final License and Variance Board

Wednesday, March 10, 2021

10:00 AM

Smyrna Community Center Large Gym
200 Village Green Circle SE

MASKS REQUIRED / TEMPERATURE WILL BE CHECKED

1. Roll Call

Present: 3 - Frank Martin, Richard Garland and Mary Moore

Also Present: 0

Staff: 4 - Russell Martin, Caitlin Crowe, Dat Luu and Tina Monaghan

2. Call to Order

Chairperson Richard Garland called the March 10, 2021 License and Variance Board meeting to order at 10:00 AM.

3. Business

A. [2021-094](#)

Public Hearing - V21-020 - Allow second accessory structure - Land Lot 523 - 3116 Lee Street - Stephanie Wheeler

Ms. Caitlin Crowe, Planner I Community Development provided the background on this variance along with the other two that are affiliated with this property. The applicant is seeking several variances to allow for an addition to an existing non-conforming detached structure on the single-family home located at 3116 Lee Street. These variance requests consist of a side setback reduction from 10 feet to 4.5 feet, a second accessory structure, and an increase in the size of an accessory building from 25% to 39%. Section 801 sets the setback requirements in the R-15 zoning district while Section 501 governs accessory structures. The subject parcel is a 0.45-acre lot on the west side of Lee Street (see Figure 1). The subject parcel and all adjoining parcels are zoned R-15 and are all occupied by single-family detached residences. The applicant is proposing to construct a one-story 486 square foot addition to the existing 520 square foot detached art studio in the rear of the property, creating a new studio space of 1,006 square feet. The existing structure has a bathroom, but no bedrooms nor kitchen area. The applicant is an artist by profession, based in Smyrna. The art studio will be used for the applicant's art production and storage space. Per the applicant, the studio will not be used as a showroom nor will meetings take place on the premises. The addition will have shake siding, a metal roof, and decorative shutters. There is currently a 54 square foot shed on the southwestern side of the property, in the rear of the home. The existing shed has been used for tools and is currently in the far rear of the property, with no other structures within 30 feet. There are no formal records of when the shed was built, since no permits are required for accessory structures under 200 square feet. No additional setback variances are required for the existing shed. Due to the existing studio structure's nonconforming location, the most logical area to

construct the addition is within the side setback to decrease disturbance to the subject property and surrounding neighbors. Strict application of the ordinance would deny the applicant the ability to add any additional square footage to the detached studio since the existing structure is already encroaching in the side setback. The adjacent building to the south will exceed the minimum 10 feet of separation from the subject property, thus no fire suppression system is required. The existing one-story primary structure is 2,566 square feet, which means that the proposed studio of 1,006 square feet exceeds the allowable accessory structure size by 14%. Since there is no bedroom or kitchen space allocated in the studio addition, it would not act as another dwelling unit. Since the existing studio has existed since 1942, no negative precedent would be set and should have minimum disturbance to surrounding neighbors. Community Development believes the variances are the minimum variances needed to expand the single-story studio. Community Development has not received any calls in opposition to the request. The applicant is requesting to deviate from the development standards established by the City for the following: side setback reduction, maximum accessory structure size of 25% of the main structure, and second accessory structure. According to Section 1403 of the Zoning Ordinance, variances must be reviewed under the following standards: (1) Whether there are unique and special or extraordinary circumstances applying to the property; (2) Whether any alleged hardship is self-created by any person having an interest in the property; (3) Whether strict application of the relevant provisions of the code would deprive the applicant of reasonable use of the property; and (4) Whether the variance proposed is the minimum variance needed. Community Development has reviewed the request against the variance review standards and found it to be in compliance with four (4) of the four (4) standards. After a review of the standards above, Community Development believes that the encroachments will not adversely affect surrounding residents; therefore, staff recommends approval of the requested variance with the following conditions:

1. Approval is conditioned upon substantial compliance with the site plan and elevations submitted with the variance application.
2. The detached studio is to be utilized by family members only.
3. The proposed studio shall not be rented or occupied for gain.
4. These conditions shall run in perpetuity with the property and as such are also applicable to any future owner.

The applicant, Ms. Stephanie Wheeler was present and came forward to provide information and answer any questions. She agreed to all the stipulations set forth by Community Development.

Chairman Garland announced the public hearing and one person came forward.

Ms. Paula Weeks, 3099 Lee Street, asked if there were a lot of neighbors with a 10 foot setback. Ms. Crowe explained that this is a common variance but can provide additional information if she would like.

Boardmember Frank Martin made a motion to approve V21-020 - Allow second accessory structure - Land Lot 523 - 3116 Lee Street - Stephanie Wheeler. Boardmember Mary Moore seconded the motion.

The motion to approve was carried by the following vote:

Aye: 3 - Frank Martin, Richard Garland and Mary Moore

B. [2021-095](#)

Public Hearing - V21-021 - Reduce the side setback from 10 feet to 4.5 feet - Land Lot 523 - 3116 Lee Street - Stephanie Wheeler

No further information was added by either staff or the applicant.

The public hearing was announced and no one came forward to speak.

Boardmember Mary Moore made a motion to approve V21-021 - Reduce the side setback from 10 feet to 4.5 feet - Land Lot 523 - 3116 Lee Street - Stephanie Wheeler. Boardmember Frank Martin seconded the motion.

The motion to approve was carried by the following vote:

Aye: 3 - Frank Martin, Richard Garland and Mary Moore

C. [2021-096](#)

Public Hearing - V21-022 - Increase accessory building size from 25% to 39% - Land Lot 523 - 3116 Lee Street - Stephanie Wheeler

No further information was presented by either staff or the applicant.

The public hearing was announced and no one came forward to speak.

Boardmember Frank Martin made a motion to approve V21-022 - Increase accessory building size from 25% to 39% - Land Lot 523 - 3116 Lee Street - Stephanie Wheeler. Boardmember Mary Moore seconded the motion.

The motion to approve was carried by the following vote:

Aye: 3 - Frank Martin, Richard Garland and Mary Moore

D. [2021-086](#)

Public Hearing - V21-013 - Elevation amendment for variance cases V21-001 & 002 - Land Lot 489 - 1095 Powder Springs Street - Blake Baklini

Ms. Caitlin Crowe presented the background information. The applicant is requesting a variance amendment change to enclose the proposed carport on a single-family residence at 1095 Powder Springs Street. The applicant received approval for two variances in January 2021 (Variance Case- V21-001 and V21-002) for an increase in accessory building size from 25% to 79% and an increase in accessory building height from 15 feet to 17 feet, respectively. Since the proposed enclosure is outside the scope and stipulations of the originally approved variances, the applicant is required to request another variance.

The subject parcel is a 0.69-acre lot located on the north side of Powder Springs Street (see Figure 1). The subject parcel and adjacent parcel to the east are zoned R-15. The adjoining parcels to the north, south, and west and are all zoned RDA. All parcels including the subject parcel, are occupied by single-family detached residences. The subject property currently has three non-conforming accessory structures in the rear of the property, two of which have been in place since 1960, according to the Cobb County Tax Assessor. The applicant has obtained a demolition permit to remove the three accessory structures and will build an 1,800 square foot detached garage to protect his vehicles from the large oak tree on the lot. The proposed detached garage will hold 3 cars and storage/crafting space and be built of the same materials as the existing home and be painted to match. Instead of an

open-air carport as originally proposed, the structure will be fully enclosed on all four sides with a 2-car garage door and small entry door. To access the new structure, the applicant will be using the existing driveway off Powder Springs Street. Due to the gradual slope of the property, the structure will have limited visibility from the roadway and should have no disturbance to the surrounding neighbors. The variance amendment proposed should have no negative impact on adjacent properties. In fact, to the north of the property, and thus the closest to the accessory structure, is a detention facility for the Grady Manor subdivision. The proposed garage will replace the three nonconforming accessory structures and use the existing concrete driveway. The adjacent building to the north and west will exceed the minimum 10 feet of building separation from the subject property, thus no fire suppression system is required. Community Development has not received any calls in opposition to the request. The applicant is requesting to deviate from the development standards established by the City for the maximum accessory structure size of 25% of the main structure and the maximum accessory structure height of 15 feet. According to Section 1403 of the Zoning Ordinance, variances must be reviewed under the following standards: (1) Whether there are unique and special or extraordinary circumstances applying to the property; (2) Whether any alleged hardship is self-created by any person having an interest in the property; (3) Whether strict application of the relevant provisions of the code would deprive the applicant of reasonable use of the property; and (4) Whether the variance proposed is the minimum variance needed. Community Development has reviewed the request against the variance review standards and found it to be in compliance with four (4) of the four (4) standards. At the time of this report, Community Development has not received any calls in opposition to the request. After a review of the standards above, Community Development believes that the variances will not adversely affect surrounding residents; therefore, staff recommends approval of the requested variance amendment with the following conditions:

1. Approval is conditioned upon substantial compliance with the site plan and elevations submitted with the variance application.

The applicant, Mr. Blake Baklini was present and came forward to offer explanation and answer any questions. He agreed to all stipulations set forth by Community Development.

Boardmember Mary Moore asked whether the footprint would change and it will not.

Chairman Garland announced the public hearing and no one came forward.

Boardmember Mary Moore made a motion to approve V21-013 - Elevation amendment for variance cases V21-001 & 002 - Land Lot 489 - 1095 Powder Springs Street - Blake Baklini. Boardmember Frank Martin seconded the motion.

The motion to approve was carried by the following vote:

Aye: 3 - Frank Martin, Richard Garland and Mary Moore

E. [2021-087](#)

Public Hearing - V21-014 - Variance continuation for variance cases 18-026 through 028 - Land Lot 628 - 3336 Creatwood Trail - Rachel McCullough

Planner I Community Development Ms. Caitlin Crowe presented information on this and

the connected variance request. The applicant is requesting a variance continuation for new construction at 3336 Creatwood Trail. The applicant received approval for three variances in April 2018 (Variance Case-V18- 026, V18-027, and V18-028) to allow for a front setback reduction from 35 feet to 16 feet, allow an encroachment into 50 foot undisturbed stream buffer, and allow an encroachment into 75 foot impervious surface area setback, respectively. Since the originally approved variances have expired, the applicant is required to request another variance to extend the allowable time frame. Additionally, the applicant is requesting an additional variance to allow for new construction on a substandard lot. Stream buffers are controlled by Chapter 46, Article VI, setbacks are established in Section 801 of the Zoning Code, and Section 1208 requires a variance to build on a lot of record below minimum requirements. The subject parcel is a 0.26-acre located on the north side of Creatwood Trail (See Figure 1). The subject parcel and adjoining parcels to the south, east, and west are zoned R-15, whereas the parcels to the north are zoned RAD; all are occupied by single-family detached residences. The subject parcel is located within the Creatwood Forrest Subdivision which was platted in 1959, nearly 50 years before the adoption of the stream buffer ordinance. Many of the lots within the subdivision are encumbered with stream buffers; however, a majority of the homes were constructed prior to the adoption of the stream buffer ordinance in 2005. The applicant is proposing to build a one-story, single family home with basement on the subject property. The lot is 11,383 square feet whereas the R-15 zoning district requires lots to be 15,000 square feet. Furthermore, the subject property is greatly impacted by the State's 25-foot undisturbed buffer, the City's 50-foot undisturbed buffer, as well as the City's 75-foot impervious surface setback; the stream directly cuts through subject property and extremely limits the buildable area on the lot. Due to the limited buildability, the applicant is requesting a front setback reduction from 35 feet to 16 feet to preserve the 25-foot State buffer. By allowing the house to move forward, there will be no encroachment into the 25-foot State buffer. The applicant will require relief from the City's buffers in order to construct the new home. The applicant has designed gravel trenches in the front and rear of the property to compensate for the addition of impervious surface in the buffers, and also to filter sediment that would otherwise impact the stream. The City Engineer has reviewed the application and has agreed to let the applicant move forward with the methods used for peak flow reduction and water quality. According to the site plan, only 24.51% of the lot will be impervious after construction. R-15 allows up to 35% impervious surface. Community Development believes the hardship is not self-created, as the lot of record has existed before the stream buffer ordinance was adopted. Community Development believes the variances requested are the minimum variances needed to build the single-family home. Strict application of the code would prohibit any size building on the subject property. Community Development has not received any calls in opposition to the request. The applicant is requesting relief from the City's 50-foot undisturbed buffer, 75-foot impervious surface setback, 35-foot front setback, and minimum lot regulations to build a new single-family home on the undeveloped lot of record. According to Section 1403 of the Zoning Ordinance, variances must be reviewed under the following standards: (1) Whether there are unique and special or extraordinary circumstances applying to the property; (2) Whether any alleged hardship is self-created by any person having an interest in the property; (3) Whether strict application of the relevant provisions of the code would deprive the applicant of reasonable use of the property; and (4) Whether the variance proposed is the minimum variance needed. Community Development has reviewed the request against the variance review standards and found it to be in compliance with four (4) of the four (4) standards. At the time of this report, Community Development has not received any calls in opposition to the request. After a review of the standards above, Community

Development believes that the encroachment will not adversely affect surrounding residents; therefore, staff recommends approval of the requested variance with the following conditions:

- 1. Approval is conditioned upon substantial compliance with the site plan and elevations submitted with the variance application.*
- 2. The applicant shall have a pre-construction meeting with the City Arborist and City Engineer prior to construction.*

The applicant, Ms. Rachel McCullough was present to provide information and answer any questions. She is willing to adhere to the contingencies.

The public hearing was announced and no one came forward to speak.

Boardmember Frank Martin made a motion to approve V21-014 - Variance continuation for variance cases 18-026 through 028 - Land Lot 628 - 3336 Creatwood Trail - Rachel McCullough. Boardmember Mary Moore seconded the motion.

The motion to approve was carried by the following vote:

Aye: 3 - Frank Martin, Richard Garland and Mary Moore

F. [2021-088](#)

Public Hearing - V21-015 - Allow construction on a lot below minimum requirements - Land Lot 628 - 3336 Creatwood Trail - Rachel McCullough

There was no additional information presented by either staff or the applicant.

The public hearing was announced and no one came forward to speak.

Boardmember Mary Moore made a motion to approve V21-015 - Allow construction on a lot below minimum requirements - Land Lot 628 - 3336 Creatwood Trail - Rachel McCullough. Boardmember Frank Martin seconded the motion.

The motion to approve was carried by the following vote:

Aye: 3 - Frank Martin, Richard Garland and Mary Moore

G. [2021-089](#)

Public Hearing - V21-016 - Allow impervious surface increase from 45% to 48.19% - Land Lot 594 - 1534 Spring Street - Amy & Christopher Kuhn

Ms. Caitlin Crowe presented information on this single variance request. The applicant is seeking a variance to allow for an increase in the impervious surface area from 45% to 48.19% to allow for the construction of an outdoor fireplace and patio on a single-family home at 1534 Spring Street. Section 801 sets the maximum impervious area in the RDA zoning district. The subject parcel is a 0.16-acre lot located on the south side of Spring Street, at the end of the shared driveway (see Figure 1). The subject parcel and adjoining parcels to the north, south, and east are zoned RDA while the adjoining parcel to the west is zoned R-15. All parcels, with the exception of the property to the east, are occupied by single-family detached residences. The property to the east is occupied by the City-owned Durham Park. The applicant is proposing to build a 40 square foot outdoor fireplace and patio on the side of the property. The lot is a pre-existing platted lot from 2012 that is 8,839 square feet. When the home was built in 2012, the builder went over the allowable 45% by roughly

3% without obtaining a variance. Due to the existing home and the size of the lot, the impervious surface area will increase by roughly 0.21% with the addition of the patio and fireplace. Since the existing single-family home was already non-conforming, the hardship is not self-created. To offset the increase in impervious surface area, the applicant is proposing to use pervious pavers for the majority of the patio space and remove the existing stepping stones in the front yard. There will still be a net impervious area increase of 40 square feet. However, the City Engineer has reviewed the application and is supportive of the variance without further mitigation measures. The subject property is currently buffered from adjacent properties by an existing metal fence. Community Development believes the variance is the minimum variance needed to construct a patio and outdoor fireplace on the property. Strict application of the ordinance would deny the applicant any ability to build any usable outdoor space due to the existing driveway and house already over the allowable impervious coverage. Community Development has not received any calls in opposition to the request. The applicant is requesting to deviate from the development standards established by the City for the RDA zoning district, which requires a maximum impervious area of 45%. The applicant is requesting to increase the impervious surface area to 48.19% to allow for the construction of a patio and outdoor fireplace. According to Section 1403 of the Zoning Ordinance, variances must be reviewed under the following standards: (1) Whether there are unique and special or extraordinary circumstances applying to the property; (2) Whether any alleged hardship is self created by any person having an interest in the property; (3) Whether strict application of the relevant provisions of the code would deprive the applicant of reasonable use of the property; and (4) Whether the variance proposed is the minimum variance needed. Community Development has reviewed the request against the variance review standards and found it to be in compliance with four (4) of the four (4) standards. After a review of the standards above, Community Development believes that the impervious surface increase will not adversely affect surrounding residents; therefore, staff recommends approval of the requested variance with the following conditions:

1. Approval is conditioned upon substantial compliance with the site plan submitted with the variance application.

The applicant, Ms. Amy Kuhn came forward and agreed to all stipulations.

Chairman Garland announced the public hearing and no one came forward to speak.

Boardmember Frank Martin made a motion to approve V21-016 - Allow impervious surface increase from 45% to 48.19% - Land Lot 594 - 1534 Spring Street - Amy & Christopher Kuhn. Boardmember Mary Moore seconded the motion.

The motion to approve was carried by the following vote:

Aye: 3 - Frank Martin, Richard Garland and Mary Moore

H. [2021-091](#)

Public Hearing - V21-017 - Allow additional accessory structure - Land Lot 314 - 4112 Manson Avenue - Ryan & Kari Marschark

Ms. Caitlin Crowe presented the background on this and the affiliated variance. The applicant is requesting a variance to retain a 120 square foot shed at 4112 Manson Avenue. The property is currently occupied by an existing single-family home and a proposed in-ground swimming pool. Thus, the applicant requires a variance to be allowed to retain the shed as an additional accessory structure. Section 501 controls the maximum allowable number of accessory structures. The subject parcel is

located at the intersection of Manson Avenue and Winding Valley Drive (see Figure 1). The subject parcel and adjacent parcels to the north, east, and south are zoned R-20; the subject parcels to the west are zoned R-15. All parcels are occupied by detached single-family residences. The subject property is 0.94 acres (40,801 square feet). The subject property is currently occupied by a single-family home, a 120 square foot shed, and a proposed 1,704 square foot swimming pool. The accessory structure ordinance allows one accessory structure or use per lot. In order to expedite the permitting on the pool, staff has recommended the variances apply to the existing shed since it is currently non-conforming. The existing shed has been used for lawn equipment and tools and is currently in the far rear of the property, with no other structures within 50 feet. The shed has existed prior to the property owners purchase of the home in November 2020. There are no formal records of when the shed was built, since no permits are required for accessory structures under 200 square feet. The subject property is buffered from adjacent properties by an existing wooden privacy fence. Due to the size of the lot, location of the shed, and the existing wooden fence, Community Development believes the proposal will not adversely impact adjacent properties. Similar variances for additional accessory structures have been granted where approval would not impact adjacent properties. Community Development believes the variances requested are the minimum variances needed to allow for any outdoor storage. Community Development has not received any calls in opposition to the request. The applicant is requesting to deviate from the City's accessory structure ordinance to allow a second accessory structure and encroach into the accessory structure rear setback by 1.2 feet. According to Section 1403 of the Zoning Ordinance, variances must be reviewed under the following standards: (1) Whether there are unique and special or extraordinary circumstances applying to the property; (2) Whether any alleged hardship is self-created by any person having an interest in the property; (3) Whether strict application of the relevant provisions of the code would deprive the applicant of reasonable use of the property; and (4) Whether the variance proposed is the minimum variance needed. Community Development has reviewed the requests against the variance review standards and found them to be in compliance with the review standards. Community Development believes that the requested variances will not adversely affect surrounding residents. At the time of this report, Community Development has not received any phone calls in opposition to the variance request. Therefore, Community Development recommends approval of the requested variance with the following condition:

1. Approval of the subject property for the requested variances shall be conditioned upon substantial compliance with the site plan submitted.

The applicant, Mr. Ryan Marschark, was present and accepted the conditions set forth by Community Development.

The public hearing was announced and no one came forward to speak.

Boardmember Mary Moore made a motion to approve V21-017 - Allow additional accessory structure - Land Lot 314 - 4112 Manson Avenue - Ryan & Kari Marschark. Boardmember Frank Martin seconded the motion.

The motion to approve was carried by the following vote:

Aye: 3 - Frank Martin, Richard Garland and Mary Moore

I. [2021-092](#)

Public Hearing - V21-018 - Reduce accessory structure rear setback from 5 feet to 3.8 feet - Land Lot 314 - 4112 Manson Avenue - Ryan &

Kari Marschark

No additional information was offered by either staff or the applicant.

Chairman Garland announced the public hearing and no one came forward to speak.

Boardmember Frank Martin made a motion to approve V21-018 - Reduce accessory structure rear setback from 5 feet to 3.8 feet - Land Lot 314 - 4112 Manson Avenue - Ryan & Kari Marschark. Boardmember Mary Moore seconded the motion.

The motion to approve was carried by the following vote:

Aye: 3 - Frank Martin, Richard Garland and Mary Moore

J. [2021-093](#)

Public Hearing - V21-019 - Allow additional accessory structure - Land Lot 561 - 1399 Roswell Street - Mark Smith

Ms. Caitlin Crowe, Planner I Community Development presented the background information on this single variance. The applicant is requesting a variance to construct a 96 square foot shed in the rear of the single-family home at 1399 Roswell Street. The property is currently occupied by an existing single-family home and a detached accessory structure which functions as a gym and game room. Thus, the applicant requires a variance to allow construction of a shed as an additional accessory structure. Section 501 controls the maximum allowable number of accessory structures. The subject parcel is located at the intersection of Roswell Street, Whitfield Street, and Walker Court (see Figure 1). The subject parcel and adjacent parcels to the east and south are zoned R-15. The subject parcels to the north and west are zoned RDA. All are occupied by detached single-family residences. The subject property is 0.43 acres (18,840 square feet). The subject property is currently occupied by a single-family home and a 500 square foot detached accessory building, currently used as a gym and gaming area. The accessory structure ordinance allows one accessory structure or use per lot. The applicant is proposing to construct a 96 square foot shed to store gardening and work tools.

The subject property is buffered from adjacent properties by an existing wooden privacy fence. Due to the existing fence and rear location of the shed, Community Development believes the proposal will not adversely impact adjacent properties. No other variances for setback reductions or impervious area increase are required. Strict application of the ordinance would deny the applicant any ability to have a storage shed on the property due to the existing detached structure. The applicant is requesting a variance to allow the construction of a garden/tool shed. Community Development believes the variance requested is the minimum variance needed. Similar variances for additional accessory structures have been granted where approval would not impact adjacent properties. Community Development believes that the requested variance will not adversely affect surrounding residents. At the time of this report, Community Development has not received any phone calls in opposition to the variance request. The applicant is requesting to deviate from the City's accessory structure to allow a second accessory structure. According to Section 1403 of the Zoning Ordinance, variances must be reviewed under the following standards: (1) Whether there are unique and special or extraordinary circumstances applying to the property; (2) Whether any alleged hardship is self created by any person having an interest in the property; (3) Whether strict application of the relevant provisions of the code would deprive the applicant of reasonable use of the property; and (4) Whether the variance proposed is the minimum variance needed. Community Development has reviewed the requests against the variance review standards and found them to be in compliance with the review standards. Therefore, Community Development recommends approval of the requested variance with the following condition:

1. Approval of the subject property for the requested variance shall be conditioned upon substantial compliance with the site plan and elevations submitted.

The applicant, Mr. Mark Smith was present. He agreed to all the conditions.

The public hearing was announced and no one came forward to speak.

Boardmember Mary Moore made a motion to approve V21-019 - Allow additional accessory structure - Land Lot 561 - 1399 Roswell Street - Mark Smith. Boardmember Frank Martin seconded the motion.

The motion to approve was carried by the following vote:

Aye: 3 - Frank Martin, Richard Garland and Mary Moore

K. [LIC2021-02](#)

Privilege License Agent Change Request LIC 2021-02 - Beer and Wine (retail package) - 4330 East-West Connector - SF Markets, LLC dba Sprouts Farmers Market #518 with Adrienna Repin as agent.

The applicant, Ms. Adrienna Repin, was present along with an attorney representing Sprouts Farmers Market. She explained the process that is used to train employees on the sale of alcohol including that each person wanting to purchase alcohol is carded regardless of age.

Boardmember Frank Martin asked if she had ever been an agent at another location and yes, she was agent at the Woodstock location.

Boardmember Frank Martin made a motion to approve Privilege License Agent Change Request LIC 2021-02 - Beer and Wine (retail package) - 4330 East-West Connector - SF Markets, LLC dba Sprouts Farmers Market #518 with Adrienna Repin as agent. Boardmember Mary Moore seconded the motion.

The motion to approve was carried by the following vote:

Aye: 3 - Frank Martin, Richard Garland and Mary Moore

4. Approval of Minutes:

A. [MIN2021-14](#)

Approval of the February 24, 2021 License and Variance Board Meeting minutes.

Boardmember Mary Moore made a motion to approve of the February 24, 2021 License and Variance Board Meeting minutes. Boardmember Frank Martin seconded the motion.

The motion to approve was carried by the following vote:

Aye: 3 - Frank Martin, Richard Garland and Mary Moore

5. Adjournment

Chairperson Richard Garland adjourned the March 10, 2021 License and Variance Board meeting at 10:40 AM.