

CITY OF SMYRNA
PURCHASING DEPARTMENT
2800 KING STREET
SMYRNA, GEORGIA 30080
678-631-5406

TO: Frank Martin, Interim Public Works Director
Kristin Robinson, Finance Director

FROM: Kelly Brown, Purchasing Manager

DATE: August 14, 2018

SUBJECT: Recommendation - RFP 19-003 Community Center Roof Replacement

The City requested proposals for the complete roof replacement of the Smyrna Community Center. Three (3) proposals were received and one proposal was received late and was unopened. The proposals were reviewed by John Corn, Frank Martin and Kelly Brown. Ben Hill Roofing and Siding Co., Inc. is the only supplier that submitted required documentation and met all criteria within the proposal documents. The proposal review checklist is attached. In the proposal documents we specifically requested a detailed project schedule and safety plan along with references confirming installation of roof with similar scope, size and magnitude. The most responsive and responsible bidder is Ben Hill Roofing and Siding Co., Inc. The results are listed below:

<i>Supplier</i>	<i>Bid Amount</i>	<i>Project Length</i>
Ben Hill Roofing & Siding Co., Inc., Douglasville, GA	\$1,077,812.00	120 days
Bone Dry Roofing Company, Bogart, GA	\$967,470.00	120 days
S. Garrett and Company, Carrollton, GA	\$843,037.00	190 days

It is the recommendation of Purchasing and Public Works that the City award the Community Center Roof Replacement to Ben Hill Roofing & Siding Co., Inc.

Please prepare any necessary paperwork to present to Mayor and Council for approval.