



City of Smyrna

City of Smyrna
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Issue Sheet

File Number: 2021-226

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Status: ATS Review

In Control: City Council

File Type: Appointment

Agenda Number: E.

WARD / COUNCILMEMBER: City Wide

\$ IMPACT:

Agenda Title:

Appointment of Human Resources Director, Carol Sicard, as the Interim Civil Service Board Clerk, until an upcoming Human Resources Manager is hired and can be appointed.

ISSUE AND BACKGROUND:

By job description, the Human Resources Manager serves as the Civil Service Board Clerk. The Human Resources Manager position was vacated on May 28, 2021. Human Resources Director, Carol Sicard, will serve as the interim Civil Service Board Clerk until the position of Human Resources Manager is filled.

RECOMMENDATION / REQUESTED ACTION: Staff recommends the appointment of Human Resources Director, Carol Sicard, as the Interim Civil Service Board Clerk, until an upcoming Human Resources Manager is hired and can be appointed.