

CITY OF SMYRNA
PURCHASING DEPARTMENT
2800 KING STREET
SMYRNA, GEORGIA 30080
678-631-5337

TO: Tom Boland, Economic Development Manager
Ken Suddreth, Community Development Director

FROM: Penny Murphy, Purchasing Manager

DATE: August 2, 2016

SUBJECT: Recommendation - RFP 16-039 Spring Road Corridor Development Consultant

The City of Smyrna requested qualifications and cost proposals for a development consultant to design and manage the Spring Road Corridor project, an LCI study. Following receipt of proposals without costs, the team, consisting of Tom Boland, Rusty Martin, Joey Staubes, Eric Randall and Purchasing, conducted interviews with each of the two firms on July 19 and 22. Based on the results of the firm's proposal, qualifications, interviews, subsequent evaluations and reviews, along with equal pricing submitted, it is the team's recommendation the award be made to Sizemore Group.

<u>BIDDER</u>	<u>TOTAL AMOUNT</u>	<u>EXCEPTIONS</u>
Sizemore Group	\$123,500 Plus \$1500.00 reimbursable allowance	None
TSW	\$117,500 Plus \$7500.00 reimbursable allowance	None

It is the recommendation of the Purchasing Department that this bid be awarded to the most responsible and responsive proposal, Sizemore Group.

Please prepare any necessary paperwork to present to Mayor and Council for approval. We will then prepare a Purchase Requisition and complete contract work/purchase order for these services.