



City of Smyrna

A. Max Bacon City Hall
HR Conference Room
First Floor
2800 King Street
Smyrna, Georgia 30080

Meeting Minutes - Final Committee of the Whole Work Session

Thursday, January 13, 2022

6:00 PM

A. Max Bacon City Hall - HR Training Room

Roll Call

Present 8 - Mayor Derek Norton, Councilmember Glenn Pickens, Councilmember Travis Lindley, Councilmember Austin Wagner, Councilmember Charles Welch, Councilmember Susan Wilkinson, Mayor pro tem / Councilmember Tim Gould, and Councilmember Lewis Wheaton

Also Present 1 - Scott Cochran

Staff 11 - Joe Bennett, Kristin Robinson, Penny Mocerri, Russell Martin, Kelly Moon, Caitlin Crowe, Jennifer Bennett, Heather Peacon-Corn, Joey Staubes, Tyler Addison, and Ashley Youmans

1. Call to Order

Mayor Derek Norton called to order the January 13, 2022 Committee of the Whole meeting held at A. Max Bacon City Hall HR Training Room at 6:03 PM.

Councilmember Lewis Wheaton, City Administrator Joe Bennett, and Deputy City Administrator Penny Mocerri attended virtually.

2. New Business

A. [COW22-02](#) Demonstration of OpenGov online permitting system - Community Development

Russell Martin, Community Development Director, introduced his team: Rachelle Adams, Joey Staubes, Caitlin Crowe, and Kelly Moon

Mr. Martin presented the OpenGov page as the public would see it if they were to apply for a business license:

- There is a chat feature
- There are links to the Georgia Secretary of State website
- Every permit has a different process with its relevant information
- Applicants are asked to set up an account

Mr. Martin presented the OpenGov page on the Internal side:

- All fees are pre-programmed
- Staff can create forms internally rather than having an outside source perform that duty
- Functions are available for Court, Finance, Public Works, Administration, Economic Development, etc.
- Unlimited storage and unlimited users
- Business License is currently live
- Plan is to go live January 18, 2022, spend a week in transition, then go public

Mr. Martin thanked his team for their dedication and hard work in putting this together.

B. [COW22-04](#)

Review of the 2022 Events Calendar from Community Relations
Department

Jennifer Bennett, Community Relations Director presented the following:

2022 City Organized (and/or assisted) Community & Events of Note by Dates (as of Jan 13, 2022 – prior to Council Approval) * Requiring Street Closings and/or traffic plan – separate approval document.

This is a preliminary list of events and road closures and could change throughout the year.

JANUARY:

Jan. 17 – MLK Day – City Holiday

FEBRUARY:

Black History Month Event with Speaker – COVID has necessitated moving the planned program to later in the year and existing companion programming will move.

- February 4 – Family Take-Home Craft Kit – Friday, February 4 – 10:00 am – 4:00 pm
– Make a tassel & bead garland in traditional Black History Month colors to decorate your door, mantel or bookshelf in celebration of Black History Month - Library

- February 5 – Children’s Take-Home Craft at Smyrna Museum – Saturday, February 5 – 10:00 am – 4:00 pm – Make a Harriet Tubman Lantern – Museum

- February 20 - Dedication of New Gates at Mt. Zion Cemetery on Hawthorne– Sunday, February 20 – Admin

- February 22 – Authentic African Cooking with Nancy Lartey – Tuesday, February 22 – 6:30 pm – Hear about Nancy’s childhood in Gabon and learn to make one of her favorite recipes – for ages 8-12 years old (RSVP) – Library

- All Month (February) – Virtual Video Highlighting African American Community Stories in the Museum’s Collection – viewable from links from Museum and Library Facebook pages - Museum

- All Month (February) – Children’s Coloring Contest – Enter the drawing contest and be eligible to win a free book by Mechal Roe – Library

- All Month (February) – “I Spy” Children’s Activity – Children will be challenged to find items in the display case with the same initial letter as famous African Americans such as Hank Aaron and Harriet Tubman. - Library

- All Month (February) – Material Displays for All Ages – In-house book and media displays of titles in the collection by African American authors and about African American history and biography. Virtual book displays on Facebook, recommending popular titles in the print and digital collections. - Library

MARCH:

Nothing Scheduled

APRIL:

April 9 - Easter Egg Hunt – Friday, April 9, 2022 – 10:00 am (Tolleson) – Parks & Recreation

April 15 – Good Friday - Easter is Sunday, April 17 - City Holiday

April 21 - Mayor’s Education Awards – Thursday, April 21 – 5:30 pm to 7:30 pm

*April 23 & 24, 2022 - Spring Jonquil Festival - Saturday, April 23 (10:00 am to 6:00 pm) & Sunday, April 24 (12:00 pm to 5:00 pm), 2022 – Community Relations & JRM

*April 30th - Jonquil City Jog - Saturday, April 30th, 2022 – Registration at 7:00 am – 5K at 8:00 am – 1-mile at approx. 9:00 am with Tot Trot to follow – Community Relations

(Additionally held in May but KSB moved it for 2022 – need time change (begin after JCJ).)

MAY:

*May 1 – Oct. 23 - Handmade Market – (Covers 27 weeks) - Sunday, May 1 – Oct 23, 2022 – 11:00 am to 3:00 pm – Parks & Recreation

*Produce Market (name change ?) – formerly Handmade Market Wednesday – Wednesday, May – to Wednesday, May -- - Sessions to move to Riverview Landing (?) /Ward 7 – 5:00 pm to 8:00 pm ? - Parks & Recreation

*May 3 – Sept. 27 - Food Truck Tuesdays – (Covers 22 weeks / 20 events) - Tues. May 3 through Tues. Sept. 27 - 5:00 pm to 9:00 pm - (removing week of July 4 and Labor Day week 2022) – Community Relations & JRM assisting

May 30 – Memorial Day - City Holiday

- *May 30 - Memorial Day - Monday, May 30, 2022 - 9:30 am to 10:30 pm – Parks & Recreation with outside organizer

JUNE:

*June 11 - 1st Concert (June) - Saturday, June 11, 2022 – 7:00 pm to 10:00 pm – Jazz – Community Relations

JULY:

July 4 – Independence Day - City Holiday

*July 16 - 2nd Concert (July) - Saturday, July 16, 2022 – 7:00 pm to 10:00 pm - The Free (booked) – Community Relations

July 27 - State of the City – Wednesday, July 27 – 5:30 pm to 7:30 pm (registration in advance)

July 29 – Teachers Appreciation Lunch for Campbell High School – Friday, July 29 – 11:30 am to 1:00 pm

AUGUST:

No events scheduled

SEPTEMBER:

Sept 5 – Labor Day - City Holiday

*Sept. 17 - Taste of Smyrna - Saturday, September 17, 2022 - 11:00 am to 8:00 pm - (City Hall & Market Village Area) – Community Relations & JRM

*Sept. 24 - Woof Stock w/ Star 94 - Saturday, September 24, 2022 – Need

confirmation from Radio Station – waiting on proposal for an additional new event for 2022 or 23. (Market Village area and expanded up king?) – Community Relations & Star 94

Sept. 27 – Food Truck Tuesday Ends

OCTOBER:

*Oct. 7, 8 & 9 (Oct. 8 Concert) – City Birthday Celebration (150th) – Fri., Oct 7, Sat., Oct. 8, & Sun., Oct. 9 2022 – (Times TBD - setup TBD) Artist TBA – may now include a festival with food and crafters (beer & wine sales) on either side of the event (Culture & Spirit) – based on Nov 30 proposal from Administration, Parks & Recreation with Robin Roberts.

***Culture & Spirit - to be combined with plan for Birthday in 2022 through Robin Roberts (Parks & Recreation)/per proposal through Parks & Recreation on Nov. 30

*Hispanic Heritage Celebration - TBD (for Sept. 15 – Oct. 15) – October 1, 15 or 22 ? – time TBD - Administration

*?Riverview Landing - Events/Activities/Food Truck(s)/Music etc. – (See Produce Market Wednesdays) – Parks & Recreation

Oct 23 – Handmade Market in the Market Village Ends

*College Football Saturdays – Parks & Recreation (other than - GA/FL game which would be during Rebranded Fall Festival – CBS broadcast, usually and usually a 3:30 pm start – JRM to arrange for GA/FL – other notable games on Oct. 29) – Parks & Recreation

Oct. 28 - Halloween Haunted Trail (? name formerly “Fall Celebration”) – Friday, October 28, 2022 – Parks & Recreation @ Brawner

*Oct. 29 & 30 - Rebranded Fall Festival (name change and reformat in process) - Saturday, October 29 (10:00 am to 6:00 pm) & Sunday, October 30 (12:00 pm to 5:00 pm), 2022 – last weekend in Oct. and moving forward to be last weekend in October. – Community Relations & JRM (to manage alcohol sales)

Children’s Halloween Parade/other Halloween folded into this weekend – Police Department with possible assistance by Parks & Recreation

NOVEMBER:

*Nov. 11 - Veterans Day - Friday, November 11, 2022 – 11:00 am to 12:00 pm – Parks & Recreation with outside organizer

Nov. 24 & Nov. 25 - Thanksgiving - City Holiday

*Nov. 29 - Coming Home for the Holidays” and Tree Lighting - Tuesday, Nov 29, 2022 – 5:00 pm to 8:00 pm – Parks & Recreation (JRM may be providing some vendor assistance/recommendations)

DECEMBER:

Dec. 23 (Fri.) & Dec. 26 (Mon.) - Christmas - City Holiday

3. Review of the January 18, 2022 Mayor and Council Agenda

A. [COW22-01](#) Review of the January 18, 2022 Mayor and Council Meeting Agenda

4. Land Issues/Zonings/Annexations:

A. 2021-600 Public Hearing - Zoning Request - Z21-014 - Allow rezoning from GC to MU-Conditional for the development of 163 multi-family units, 20,409 sq. ft. of commercial/restuarant space, and 7,700 sq. ft. clubhouse space at a density of 23.5 units per acre - 6.9 acres - Land Lot 751 & 752 - S Cobb Drive & Oakdale Road - Arris Holdings. The applicant requests this be tabled to the February 7, 2022 Mayor & Council Meeting.

Ward 7 / Councilmember Wheaton

B. 2021-598 Public Hearing - Zoning Request - Z21-016 - Allow rezoning from R-15 to R-8 for the development of two single-family homes at a density of 3.33 units per acre - 0.6 acres - Land Lot 450 - 985 Church Street - Dogwood Family Homes

Ward 3 / Councilmember Lindley

Joey Staubes, Planner II, stated the zoning proposal is consistent with the City's Comprehensive Plan and the Future Land Use Plan. Therefore, Community Development recommends approval of the rezoning from R-15 to R-8 with a density of 3.33 units per acre at 985 Church Street.

C. CVY2022-01 Approval of an abandonment of an alleyway in land lot 561 of the 17th district 2nd section, Cobb County and quit claim whatever interest of the city (if any) to the adjacent property owners to the center line and authorize the Mayor to sign and execute any related documents

Ward 3 / Councilmember Lindley

6. Formal Business:

A. Approval of Resolution RES2022-01 imposing a 911 charge on postpaid wireline, wireless, and voice over internet protocol (V.O.I.P.) telephone service at the answering point at the rate of \$1.50 per month received by a municipality and authorize the Mayor to sign and execute all related documents.

Ward / Citywide

B. RES2022-02 Approval of Resolution RES2022-02 imposing a 911 charge on prepaid wireless service at the retail point of sale at the rate of \$1.50 per retail transaction and revenues received by a municipality and authorize the Mayor to sign and execute all related documents.

Ward / Citywide

C. RES2022-03 Approval of Resolution RES2022-03 reaffirms the necessity for the \$1.50 911 charge on telephone subscribers served by the enhanced 911 system for the fiscal year.

Ward / Citywide

D. GRA2022-01 Approval of Amendment No. 2 to the Community Development Block Grant (CDBG) Sub Recipient Agreement No: CV20-V20S8 to extend the termination date for the agreement to March 31, 2022 and authorize the Mayor to sign and execute all related documents.

Ward / Citywide

Penny Mocerri, Deputy City Administrator, explained that these are the funds that were to be used on Covid-related expenses, specifically PPE, vaccine clinics, and other equipment. There is still some money left so they are hoping they can get this extension to finish using those funds on something for the City. Councilmember Lindley asked if the funds could be used to purchase testing kits. Mayor Norton stated that Fire Chief Acree is having a meeting about that on Friday.

E. RES2022-05 Adopt a Resolution RES2022-05 approving a Standard Land Sale Agreement between the Smyrna Downtown Development Authority (DDA) as Seller and Market Village Realty, LLC, or another entity controlled by the principals of that entity, as Purchaser, so that property may be developed into a brewery. This resolution also approves the transfer of whatever remaining interest the city has in the property to the DDA so that the property may be sold in accordance with this agreement, and developed into the brewery. Such resolution is adopted so that the DDA may achieve its public purpose of promoting economic improvement and redevelopment within the City.

Ward 3 / Councilmember Lindley

Mayor Norton stated that City Attorney Scott Cochran put together a contract that incorporated a lot of the public input including that it will be a two-story rather than three-story building; it will be around 15,000-16,000 sq. ft. which is about half of what it was originally going to be; the event space has been removed; there will still be a rooftop second floor element; there are plans for a permanent food option/kitchen that they lease to a third party; and there will still be two rotating food truck options.

Scott Cochran, City Attorney, stated that in order for the DDA to sell the property, the City has to approve it with 24 different deed restrictions, etc. The second part is to transfer whatever gaps, remnant pieces, beds, and pieces within the parcel over to the DDA. Mr. Cochran stated that the buyback is set up in two ways: 1) The City has the right of first refusal and, 2) If within five years they do not begin construction on the property, then the City can buy it back from them for what they paid for it.

8. Consent Agenda:

A. MIN2021-96 Approval of the December 16, 2021 Committee of the Whole Meeting Minutes

Ward / Citywide

B. MIN2021-95 Approval of the December 20, 2021 Pre-Council Meeting Minutes

Ward / Citywide

C. MIN2021-97 Approval of the December 20, 2021 Mayor and Council Meeting Minutes

Ward / Citywide

D. CON2022-01 Ratify and approve an agreement with Environmental Difference Staffing (2470 Windy Hill Road SE, Suite 442, Marietta, Georgia, 30067) for temporary, supplemental personnel for Public Works to assist in maintaining service levels for sanitation, water, streets, etc. as needed in the department, and authorize the Mayor to sign and execute all related documentation.

Ward / Citywide

E. 2022-001 Approval to use Council Chambers for Creatwood at Vinings Annual HOA

Meeting, Sunday, February 20, 2022 from 6:00pm - 8:00pm
Ward 6 / Mayor Pro Tem / Councilmember Gould

F. 2022-011 Authorization of street closures, as listed, for the Atlanta Track Club Hearts and Soles 10k on Saturday, February 5, 2022 from 7:30am to 10:00am.
Ward 1 / Councilmember Pickens
Ward 3 / Councilmember Lindley
Ward 6 / Mayor Pro Tem / Councilmember Gould

G. 2022-012 Authorization of variance request for filming over multiple dates in 2022 at 3631 Crestview Drive, Smyrna, GA and 3660 Wisteria Lane, Smyrna, GA by applicant Universal Content Productions LLC.
Ward 3 / Councilmember Lindley

H. AGR2022-01 Approval of the 2022 Business Associate Agreement with Oakbridge Insurance for the management of the City's Health Insurance policies and Employee Benefits and authorize the Mayor to sign and execute all related documents.
Ward / Citywide

I. 2022-019 Approval of 2022 City of Smyrna community events and corresponding street closings from April 2022 through December 2022 (as proposed Jan 13, 2022).
Ward / Citywide

J. 2022-018 Approval for Atkins Park (2840 Atlanta Road SE, Smyrna) to host the 10th Annual Smyrna Oysterfest and extend patio area to include sidewalk and seven parking spaces directly connected to and in front of Atkins Park's permanent patio space on February 4, 2022 from 7:00am - 11:00pm, February 5, 2022 from 11:00am - 11:00pm and February 6, 2022 from 11:00am - 11:00pm and authorize the Mayor to sign and execute any related documents.
Ward 3 / Councilmember Lindley

4. Other Business (as needed)

- A. [COW21-61](#) City Administrator's Project Review / Updates

5. Executive Session (as needed)

Councilmember Travis Lindley made a motion to enter into executive session to discuss Legal; seconded by Mayor Pro Tem/Councilmember Tim Gould.

The motion carried with the following vote:

Aye: 7 - Councilmember Pickens, Councilmember Lindley, Councilmember Wagner, Councilmember Welch, Councilmember Wilkinson, Gould and Councilmember Wheaton

Councilmember Charles Welch made a motion to enter into regular session; seconded by Councilmember Travis Lindley.

The motion carried with the following vote:

Aye: 7 - Councilmember Pickens, Councilmember Lindley, Councilmember Wagner, Councilmember Welch, Councilmember Wilkinson, Gould and Councilmember Wheaton

6. Adjournment

Mayor Derek Norton adjourned the January 13, 2022 Committee of the Whole meeting at 7:28 PM.