

Application for Racing Event Permit



CONTACT FOR APPLICATION PROCESS:

Special Operations, Smyrna Police Department

Phone: (678)-631-5124

Fax: 770-431-2870

2646 Atlanta Rd SE

Smyrna, GA 30080

Please print legibly or type.

1/6/2022 (Revised)
Date of Application

original Application: 11/9/21

I. Permit Applicant Information

Applicant's Full Name Julia Manseau-Toth
Address 201 Armour Drive NE, Atlanta, GA 30324
Phone # 949-705-9918 FAX# 404-364-0708
Email jmanseautoth@atlantatrackclub.org

*** Application must include a copy of the applicant's state issued photo ID.**

II. Event Organizer Information.

Organization/Group Name Atlanta Track Club
Name of Event Hearts and Soles 10K
Address 201 Armour Drive NE, Atlanta, GA 30324
Phone # 404-231-9064 ext 139 FAX# 404-364-0708
Email jmanseautoth@atlantatrackclub.org

III. Event Coordinator/Director.

Please provide the complete information and contact info for the professional race coordinator. Include a 24-hr contact number where they can be reached regarding the event.

Name: Julia Manseau-Toth
Phone Number: 949-705-9918
Email Address: jmanseautoth@atlantatrackclub.org

***Application must include a copy of the coordinator’s state issued photo ID.**

IV. Purpose.

Please describe the reason for your application and the event:

10K race a part of our Grand Prix series

V. Event Details.

Date of Activity (mm/dd/yy) 02/05/2022
Race Starting Time 7:30 am Finishing Time 9:40 am
Number of participants 2500 Number of Vehicles (if any) 2-3

VI. Event Route.

Racing Events must select a pre-approved route as designated by the Police Department.

5K: Route # _____ 10K Route # 1

Attach a copy of the proposed route and indicate on the map any planned assembly locations.

Identify specific assembly locations and describe any planned activities or intended uses for those locations:

Start/Finish Area: Campbell High School

VII. Applicant Certification

1. Event organizer must include an executed copy of the release and indemnity form signed by a representative authorized to sign such a document.
2. Applicant agrees to secure an approved Emergency Medical Services plan from the Emergency Medical Services Director of the Smyrna Fire Department and submit the approved plan to the Office of the Assistant City Administrator no later than 30 days prior to event.
3. Applicant agrees to secure Comprehensive Liability Insurance up to \$500,000 per the terms of Chapter 11 of the City Code and to provide documentation to the Assistant City Administrator no later than 30 days prior to the event. Please refer to the Insurance Guidelines for clarification.
4. Applicant confirms that all information that has been provided is accurate to the best of their knowledge and no misrepresentations have been made. False or inaccurate information may result in the denial or revocation of the event permit.

Proof of all required items need to be attached to the application.

Permit will receive initial approval for the date and time of the event and final approval will only be received after all documents (proof of insurance, approved EMS plan) have been provided to the City of Smyrna at least 30 days prior to event.

I also understand that the permit fees, and fees due the officers are to be paid before the start of the event.

Applicant Signature  Date 1/6/22

(Police Department Use Only)

Approve _____ Deny _____ Modification _____

Police Department Comments _____

See Attachments _____

PERMIT

VIII. The application for Racing Event Permit as outlined in the application section is hereby granted for the stated purpose at the listed location and date.

Assistant City Administrator

Date

Denied for the following reasons:

Assistant City Administrator

Date

Notice to permit holder: This permit, any limitations, attachments, or instructions must be kept with the person in charge and on the premises where the event is to be held.

The mere filing of the permit application does not mean that the date requested is secured. It is strongly recommended that any event should not be published or advertised until the final approval is received.

City of Smyrna
2800 King Street (City Hall)
Smyrna GA 30080

City Hall Reception 770-434-6600	Special Ops/Police Department 678-631-5124	Fire Department 770-434-6667
Community Relations 678-631-5401	Parks and Recreation Department 770-431-2842	EMS Director (Fire) 678-631-5461



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