

cc: ERIC



# COBB COUNTY CDBG PROGRAM OFFICE

121 Haynes Street  
Marietta, Georgia 30060  
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Kimberly Roberts  
Managing Director

May 16, 2014

The Honorable A. Max Bacon  
City of Smyrna  
2800 King Street  
Smyrna, Georgia 30080

Dear Mayor Bacon:

Every three years, Cobb County, as the lead entity for the Cobb Urban County CDBG Program, is required to re-qualify as an Urban County along with each of its municipal partners<sup>1</sup>. As such, our office is in the process of asking each participating city to pass a resolution to authorize the chief elected official to execute an agreement that allows for continual participation or formal declaration that excludes participation in Cobb's Urban County CDBG Program. Cobb County which has executed cooperation agreements with no specified end date is required to notify affected participating units of government in writing that the agreement will automatically be renewed unless the City of Smyrna notifies the Cobb County CDBG Program Office in writing by June 21, 2014.

This letter serves as notification that City of Smyrna is not eligible to apply for CDBG grants under the State CDBG program while it is a part of an urban county, and that, in becoming a part of the urban county, City of Smyrna automatically participates in the HOME and ESG programs if the urban county receives HOME and ESG funding, respectively. If a jurisdiction decides to exclude itself from Cobb's Urban County, it may compete statewide through the Georgia State Department of Community Affairs (DCA) CDBG program for any future CDBG funding<sup>2</sup>.

We have enjoyed working with your City over the years and we know that the CDBG funds invested in the City of Smyrna has financed numerous public improvements, supported non-profit agencies, and provided assistance to low and moderate income families.

<sup>1</sup> The Cobb Urban County CDBG Program consists of the following cities: Acworth, Austell, Kennesaw, Marietta, and Powder Springs.

<sup>2</sup> This does not apply to the City of Marietta and the City of Smyrna because the City's low and moderate income population qualifies this jurisdiction as a separate entitlement community.

**To remain a part of the Cobb Urban County, the City should take the following steps:**

**Council Action Required**

- Obtain a formal majority vote by the City Council at a regularly scheduled or special meeting prior to **June 21, 2014** to rejoin the Cobb Urban County CDBG Program; and
- Authorize the Mayor to execute and the City Clerk to certify all Cooperation Agreements and any other necessary documents permitting the City to remain as a member of the Cobb Urban County CDBG Program.

**Mayor/Clerk Action Required**

- Execute Federal Fiscal Year [FFY] 2015 -2017 Cooperation Agreement with original signatures. [5 copies enclosed].
- **Return all 5 copies of** FFY 2015 -2017 Cooperation Agreements and copies of the City's authorizations [agenda and minutes] to the Cobb CDBG Program Office by **July 11, 2014**.
- If your City chooses to exclude itself from the Cobb County Urban County CDBG Program, you are required to notify **the County** in writing that the City wishes to be excluded from participation in Cobb County's Urban County program at the expiration of the current agreement.

Should you have any questions regarding the execution of the City's Cooperation Agreement, please contact Ms. Eryca Fambro at (770) 528-1460 or via email at [efambro@cobbcountycdbg.com](mailto:efambro@cobbcountycdbg.com).

Sincerely,



Eryca Fambro  
Interim Managing Director

Enclosures: Cooperation Agreement

cc: Mr. Michael Hughes, Director, Cobb County Office of Economic Development  
Ms. Kimberly Roberts, Managing Director, Cobb County CDBG Program Office  
Mr. Eric Fortner, Interim Deputy Director, Cobb County CDBG Program Office  
Ms. Tammi Saddler-Jones, Assistant City Administrator, City of Smyrna