

CITY OF SMYRNA  
PURCHASING DEPARTMENT  
2800 KING STREET  
SMYRNA, GEORGIA 30080  
678-631-5406

TO: Eric Randall, Director – Public Works  
Robert Early, Building & Plants Manager – Public Works

FROM: Kelly Brown, Purchasing Manager

DATE: October 12, 2022

SUBJECT: **Recommendation – Remove and Replace ERU at City Hall**

Public Works recommends removing the ERU (Energy Recovery Unit) from City Hall. The ERU is supposed to pull cooler air in and save on electrical costs. The system hasn't worked in years and replacing with electrical louvers will work more efficiently. MaxAir will complete this work based on our piggyback contract with Cobb County. MaxAir provides all inspections and maintenance of HVAC systems throughout the city.

<b>VENDOR</b>	<b>COST</b>
MaxAir Mechancial 814 Livingston Ct. Marietta, GA 30067	\$36,968.00
Remove existing ERU and replace with custom made louvers that work with existing HVAC/heating components and controls recently installed by MaxAir.	

It is the recommendation of Purchasing and Public Works that this project be performed by MaxAir Mechanical in the amount of \$36,968.00. Please prepare any necessary paperwork to present to Mayor and Council for approval.