



# City of Smyrna

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## Issue Sheet

File Number: 2017-78

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**Agenda Date:** 3/6/2017

**Version:** 1

**Status:** Consent Agenda

**In Control:** City Council

**File Type:** Authorization

**Agenda Number:** D.

**WARD:** Ward

**COMMITTEE:** Human Resources

**\$ IMPACT:** None

**Agenda Title:**

Approval to modify Personnel Policy BEN 1-0 Holidays to recognize Christmas Eve as a full holiday and authorize the Mayor to sign related document

**ISSUE:** The City currently observes less holidays than other government jurisdictions in Cobb County. To remain competitive, a modification to the Personnel Policy to increase Christmas Eve to a full holiday is recommended

**BACKGROUND:** Currently, the City of Smyrna is the only jurisdiction in Cobb County that does not observe at least 10 holidays. All jurisdictions, with the exception of the City of Smyrna, observe a full day for Christmas Eve. The City of Smyrna observes ½ day for this holiday.

In 2015 and 2016, the City of Smyrna's Mayor and Council authorized the additional ½ day off for Christmas Eve. Modifying the personnel policy to officially observe Christmas Eve as a full holiday will allow us to remain competitive with surrounding jurisdictions.

**RECOMMENDATION/REQUESTED ACTION:** Approval to modify Personnel Policy BEN 1-0 Holidays to recognize Christmas Eve as a full holiday and authorize the Mayor to sign related document