



City of Smyrna

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Issue Sheet

File Number: 2018-208

Agenda Date: 5/7/2018

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Bid/RFP Award

Agenda Number: E.

WARD: Citywide

COMMITTEE: Library

\$ IMPACT: \$46,702.23 (1 responsive bidder) funding - 2018 CIP

Agenda Title:

Award Bid RFP 18-014 for RFID Conversion Project at Smyrna Library to Envisionware, Inc., this vendor was the only responsive bidder, located at 2855 Premiere Parkway, Suite A, Duluth, GA in the amount of \$46,702.23 funded by 2018 CIP and authorize the Mayor to execute any related documents.

ISSUE: Proposals were sought for RFID products consisting of hardware, software, shipping, installation, training, project management, and ongoing maintenance and enhancements. Proposals had to incorporate specifications to include the library's existing PCs, self-service stations and network to operate in conjunction with the vendor's software. Six (6) vendors requested the RFP documents and one (1) response was received.

BACKGROUND: The library's RFID installation project is in its second year. The first year included the installation of three self-service stations. Currently, customers utilize the existing library barcodes to check out materials, but the self-check units are RFID ready. This second phase of the project will include the tagging of all physical circulating library materials with RFID tags, and the installation of new security gates, a staff tagging station, and staff check-in stations. The inclusion of RFID technology into library processes will increase speed of check-in and check-out of materials, improve security, and provide a more accurate inventory of collections.

RECOMMENDATION/REQUESTED ACTION: The one response to the City of Smyrna's RFP was Envisionware, Inc. Smyrna Library installed three self-service units by Envisionware last fiscal year, so the RFID software by the same vendor will work seamlessly with the library's network and hardware. The library also uses Envisionware for its public computer reservation and print management systems. Envisionware has a good relationship with the library's ILS (integrated library system) vendor, which is TLC (The Library Corporation). It is the recommendation of the Library and Purchasing that RFP 18-014 for the installation of RFID technology at Smyrna Library be awarded to Envisionware, Inc. in the amount of \$46,702.23 to be funded by CIP funds.

