



# City of Smyrna

A. Max Bacon City Hall  
HR Conference Room /  
First Floor  
2800 King Street  
Smyrna, Georgia 30080

## Meeting Minutes - Final Committee of the Whole Work Session

---

Thursday, July 28, 2022

6:30 PM

A. Max Bacon City Hall - HR Training Room

---

### Roll Call

**Present** 7 - Mayor Derek Norton, Councilmember Glenn Pickens, Councilmember Latonia P. Hines, Councilmember Travis Lindley, Councilmember Susan Wilkinson, Mayor Pro Tem / Councilmember Tim Gould, and Councilmember Lewis Wheaton

**Absent** 1 - Councilmember Charles Welch

**Also Present** 1 - Scott Cochran

**Staff** 11 - Joe Bennett, Robert Harvey, Dat Luu, Penny Mocer, Russell Martin, Eric Randall, Heather Peacon-Corn, Carol Sicard, Kristin Robinson, Keith Zgonc, and Enoch Serna

### 1. Call to Order

Mayor Derek Norton called to order the July 28, 2022 Committee of the Whole Meeting held at A. Max Bacon City Hall in the HR Training Room at 6:30 PM.

### 2. New Business

Mayor Norton reminded Council that there is a 10:00 AM Special Called Council Meeting on August 1, 2022. It is the second public hearing for the millage rate. He noted that a quorum will be present. He also reminded the Council about the August 3, 2022 Town Hall Meeting to discuss redistricting. Councilmembers Wilkinson and Hines both stated they would be unable to attend.

Mayor Norton also told the Council that Mr. Lane, the gentleman who is to remove Aunt Fanny's Cabin, needs to delay the day of removal because he is attempting to get a variance in the jurisdiction he is moving it to. Councilmember Lindley stated that he would like notification of when it will be removed and that it will be removed prior to the Smyrna Birthday Celebration on October 8, 2022.

#### A. [COW22-66](#)

#### Presentation of the 311 system - Assistant IT Director Dat Luu

Dat Luu, Assistant IT Director, presented information about Smyrna 311. He stated that approximately a year ago the City purchased SeeClickFix. The mobile app is ready and should go live on August 8, 2022. This will replace egov and allow citizens to use a mobile app to report code violations and infrastructure issues like potholes, etc. by being able to submit pictures of the issue(s). Joe Bennett, City Administrator, stated that part of the strategic plan process was to better communicate with citizens. In an effort to reach that goal, the City searched for a platform that could do that for the City which led to SeeClickFix. Mr. Luu said that Cobb County also uses SeeClickFix. SeeClickFix will be called Smyrna 311 for branding and consistency.

**B. [COW22-64](#)**

**Follow-up Presentation - VerraMobility Red Light Camera System - PD Chief and Deputy Chief**

Chief Keith Zgonc discussed some questions about VerraMobility that the Mayor and Council had from the last meeting. VerraMobility will do a public campaign: they will get all the permitting, install the equipment, and work with the City to do a public information campaign. Once the cameras are installed, there will be a 30-day warning period. After the 30 days, it will go live. The signs will be white signs that look like speed limit signs placed before one approaches the intersection that has a camera. Many factors were considered before recommending certain intersections: crash data, feasibility, different violations, sustainability, etc. Each camera has a monthly charge of \$3,900.00. That fee is absorbed in violations. Mayor Norton stated that anything above and beyond the fee to pay for the cameras should go directly to a public safety fund. Councilmember Hines stated that messaging is very important - no points are accumulated and the fine is very low at \$70.00. The intersections in consideration are Cumberland at Spring and S. Cobb at East-West Connector.

Councilmember Lindley asked about the plot cameras that were to be installed in neighborhoods. Chief Zgonc stated they are working on a grant to fund those.

**3. Review of the August 1, 2022 Mayor and Council Agenda**

**A. [COW22-68](#)**

**Review of the August 1, 2022 Mayor and Council Meeting Agenda.**

**4. Land Issues/Zonings/Annexations:**

A. CVY2022-03 Approval of abandonment of public right-of-way for the dead end segment of Corn Road just east of Elmwood Drive to Arlowe TH, LLC. This segment of Corn Road right-of-way is approximately 347'x 33' (12,210 square feet) and authorize the Mayor to sign and execute all related documents.

Ward 2 / Councilmember Hines

- Russell Martin, Community Development Director, explained that this is a request from Arlowe TH, LLC. Aberdeen Way was another issue in this area that was handled several months ago. Eric Randall, City Engineer/Interim Public Works Director, stated the City needs to maintain control of about 60-70 feet of the water/sewer, but the rest is currently, and will continue to be, private. City Attorney Scott Cochran stated that the cleanest way to handle this is to convey what the City abandons through a quit-claim deed subject to the easement, etc.

**6. Formal Business:**

A. 2022-350 Public Hearing and adoption of the 2022 Millage rate and authorize the Mayor to sign and execute all related documents.

Ward / Citywide

- No discussion took place on this item.

B. CON2022-10 Authorization to enter into a contract (CON2022-11) with Labor Finders (Judicy, Inc., P.O. Box 271508, Tampa, Florida 33688-1508) for Sanitation employee recruitment for the Public Works Department at the bill rate amount of \$22.05 per hour per laborer and authorize the Mayor to sign and execute all related documents.

Ward / Citywide

- No discussion took place on this item.

C. CON2022-11 Authorization to enter into a General Services Contract (CON2022-11), with Croy Engineering LLC. (P.O. Box 6097, Marietta, Georgia 30065-0097) and authorize the Mayor to sign and execute all related documents.

Ward / City Wide

- For the 2022 SPLOST, a new agreement was created that deals with the method in which Croy Engineering bills the City. This is for consistency.

D. CON2022-06 Authorization to enter into a contract (CON2022-06) with VerraMobility (American Traffic Solution, Inc., 1150 North Alma School Road, Mesa, AZ 85201) in the amount of \$3,995.00 per month/per camera and \$25.00 per paid citation (violator funded), contract pricing under the HGAC Buy cooperative, for the installation and maintenance of a red-light safety camera system for traffic control in specified intersections within the City and authorize the Mayor to sign and execute all related documents.

Ward / Citywide

- No discussion took place on this item.

E. ORD2022-17 Approval of ORD2022-17 providing for the amendment of the Chapter 86 of the City of Smyrna Code of Ordinances as it relates to Solid Waste (Sec. 86.2.1 (d) - Prohibited Solid Waste, Sec. 86.2.2 Services Provided and Sec. 86.2.3 - Charges for pick up of Large Furniture and Appliances) and authorize the Mayor to sign and execute all related documents.

Ward / Citywide

- No discussion took place on this item.

8. Consent Agenda:

A. MIN2022-50 Approval of the July 14, 2022 Committee of the Whole Meeting Minutes.

Ward / Citywide

- No discussion took place on this item.

B. MIN2022-51 Approval of the July 18, 2022 Pre-Council Meeting Minutes.

Ward / Citywide

- No discussion took place on this item.

C. MIN2022-52 Approval of the July 18, 2022 Mayor and Council Meeting Minutes

Ward / Citywide

- No discussion took place on this item.

D. POL2022-04 Approval of updates to Personnel Policies and Procedures - EMP 17 - Termination of Employment

Ward / Citywide

- Carol Sicard, Human Resources Director, explained that they are taking the termination policy and adding language to it to address abandonment issues. Abandonment of position is an ongoing and ever-increasing issue. This clarifies how to handle those situations. They also took the opportunity to pull Mr. Bennett out of the termination process because he is the first person in the appeals process.

E. 2022-376 Approval of Amendment No. 1 to the Cobb County Community Development Block Grant (CDBG) Sub Recipient Agreement No: CD22-C22SA to increase the total award by \$14,571.51 for a total amended PY2022 allocation of \$45,576.59 and authorize the Mayor to sign and execute all related documents.

Ward / Citywide

- No discussion took place on this item.

F. 2022-377 Approval of Amendment No. 1 to the Cobb County Community Development Block Grant (CDBG) Sub Recipient Agreement No: CD22-C22S8 to decrease the total award by \$8,347.22 for a total amended PY2022 allocation of \$230,653.59 and authorize the Mayor to sign and execute all related documents.

Ward / Citywide

- No discussion took place on this item.

G. 2022-378 Approval to use Council Chambers for a Ward 7 Neighborhood Meeting, August 18, 2022, 6:30pm at A. Max Bacon City Hall, 2800 King Street SE, Smyrna Ga. 30080.

Ward 7 / Councilmember Wheaton

- No discussion took place on this item.

#### 4. Other Business (as needed)

Heather Peacon-Corn explained that the room across from the HR offices will become the "Council Suite". Swipe card access will be installed so that it has limited access. There will be video conferencing capabilities, a desk with a phone, and a table with four chairs to be used as a smaller meeting space. This is all being done because space is at a premium.

##### A. [COW22-12](#)

#### City Administrator project updates and review of City business

Councilmember Lindley stated the Traffic Calming Committee will have a report at the next Committee of the Whole meeting because they have worked through their list of priorities. And the Townhome Standards Committee met earlier, and thanks to Rusty and his team, there will be something ready for a public hearing soon.

Mayor Pro Tem/Councilmember Gould reminded everyone about the Campbell High School Teacher Appreciation Lunch tomorrow at 11:30 AM. Mayor Norton stated that a trivia host will be there and prizes will be awarded.

Penny Mocer, Deputy City Administrator, stated they had a great first Hispanic Heritage Month meeting.

#### 5. Executive Session (as needed)

Councilmember Glenn Pickens made a motion to enter executive session to discuss personnel; seconded by Councilmember Travis Lindley.

The motion to enter into executive session carried unanimously.

Councilmember Travis Lindley made a motion to enter regular session; seconded by Councilmember Glenn Pickens.

The motion to enter regular session carried unanimously.

## **6. Adjournment**

Mayor Derek Norton adjourned the July 28, 2022 Committee of the Whole Meeting at 7:12 PM.