



# City of Smyrna

City of Smyrna  
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## Issue Sheet

File Number: 2022-079

Agenda Date: 2/21/2022

Version: 1

Status: ATS Review

In Control: City Council

File Type: Authorization

Agenda Number: E.

**WARD / COUNCILMEMBER:** Ward / Citywide

**\$ IMPACT:** \$ 85,000.00 Year Lease and Start up Costs and Utilities  
\$ 100,000.00 Estimated upfront cost to renovate the facility

### **Agenda Title:**

Authorization for the City or Downtown Development Authority to enter into a yearly lease agreement (with a three year renewal option) with Glock at Highland Overlook for 6,400 sq ft of space located at 1100 Wilson Way, Suite 400, Smyrna, GA 30082 for the purpose of creating a law enforcement training facility with an annual lease cost of \$85,000.00 and an initial estimated upfront cost to renovate the facility of \$100,000.00 and authorize the Mayor to sign and execute all related documents. Additionally, authorization of a budget amendment to the adopted FY 2022 budget in the amount of \$30,000 taken from General Fund reserves and added to Police Admin Rental of Buildings to cover the lease and operational costs for the remainder of FY 2022 and an amendment to establish a project in the ARPA fund in the amount of \$67,000 to fund the upfront renovation costs (\$33,000 of renovation will be covered using police forfeiture funds) and authorize the Mayor to sign and execute all related documents.

***Ward / Citywide***

### **ISSUE AND BACKGROUND:**

The police department will have a critical need for a facility to conduct law enforcement training once the existing structure has been removed on Atlanta Road. 1100 Wilson Way, Suite 400 has been offered as a possible solution to create a new and improved law enforcement training center. The building located off of Highlands Parkway on the south end of the city has 6,400 square feet of usable space.

It incorporates four (4) offices, a room for the firearms training simulator (FATS), a forty (40) student classroom, and 3,400 square feet of unfinished warehouse space. This can be used for defensive tactics training and other simulated training needed to maintain a highly competent and well trained work force. Additionally, this venue creates a footprint for law enforcement on the south end of the city. Officers training and utilizing this space places officers in strategic locations for a variety of service needs (presence, response times, handling local criminal issues confined to the south end, etc). Additionally, it can be used as a marketing effort to attract and recruit new workforce talent and serve as a south precinct if needed.

The facility will need some upgrades for security, internet, door access, paint, flooring, furniture and HVAC. Total build cost to move in, \$100,000.00. Annual cost, \$85,000.00 and it is available for lease up to 3 years.

- Rent: \$5,000.00 monthly
- Furniture (office furniture, classroom tables/chairs, media): \$5,000.00
- Paint and flooring: \$33,000.00
- Internet connection (includes door access, security camera installation, firewall, rack, computer, and video conferencing): \$27,000.00
- Room preparation for FATS simulator: \$3,000.00
- Utilities (lights, HVAC, internet, water): \$1300.00 monthly

**RECOMMENDATION / REQUESTED ACTION:** The Police Chief and finance staff recommend authorization for the City or Downtown Development Authority to enter into a yearly lease agreement (with a three year renewal option) with Glock at Highland Overlook for 6,400 sq ft of space located at 1100 Wilson Way, Suite 400, Smyrna, GA 30082 for the purpose of creating a law enforcement training facility with an annual lease cost of \$85,000.00 and an initial estimated upfront cost to renovate the facility of \$100,000.00 and authorize the Mayor to sign and execute all related documents. Additionally, authorization of a budget amendment to the adopted FY 2022 budget in the amount of \$30,000 taken from General Fund reserves and added to Police Admin Rental of Buildings to cover the lease and operational costs for the remainder of FY 2022 and an amendment to establish a project in the ARPA fund in the amount of \$67,000 to fund the upfront renovation costs (\$33,000 of renovation will be covered using police forfeiture funds) and authorize the Mayor to sign and execute all related documents.