

CITY OF SMYRNA BID AUTHORITY FORM

The below listed items are approved in the budget for the Department.

Account Information

Org Object Project

Org, Object & Project are conventions used in the new Tyler MUNIS software system. Org relates to the department. Object relates to the expense account. A project number is required for CIP or SPLOST projects.

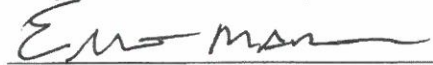
Amount Budgeted Anticipated Cost

Please authorize the Purchasing Division to issue Request for Quotation Request for Proposal for the below listed item(s): **Explain in detail sufficient for an outside auditor to understand.**

VRF REPLACE TRUCK # 6218 (SAND SPREADER)
2019 FORD F-750 WITH MONROE SPREADER & BOSS 9" PLOW
PURCHASE ON STATE CONTRACT # 99999-01-SPD-0000155 WADE FORD


Bids must be out for a minimum of 15 days. Opening date will be approximately 20 days after the below authorization by the City Administrator.

I request that the bids be opened no later than:


Department Head

8/9/19.
Date

- I verify that:
- a) the above listed items are budgeted for the Department indicated and that the funds are available for this expenditure.
 - b) the above listed items are budgeted for the Department indicated, however, the funds are not available at this time. Funds should be available by 11/1/19.
 - c) the above listed items are not budgeted for the Department indicated.
 - d) the above listed project is budgeted in the CIP fund.
 - e) the above listed project is budgeted and approved as a CDBG project.


Finance Director

8/14/19
Date

Authorization to bid is approved for the above items. (Forward to Purchasing)
 Authorization to bid is denied for the above items. (Return to Department)

Tammi Jadder Jones
City Administrator

8/12/19
Date

20-007 Bid Number Assigned 8/19/19 Received Date _____ Opening Date


Purchasing Manager

CITY OF SMYRNA
PURCHASING DEPARTMENT
2800 KING STREET
SMYRNA, GEORGIA 30080
678-631-5406

TO: Frank Martin, Public Works Director
Patten Smith, Fleet Maintenance Supervisor

FROM: Kelly Brown, Purchasing Manager

DATE: August 12, 2019

SUBJECT: **Recommendation – FY2020 CIP Sanitation Replacement Sand Spreader**

The Public Works Sanitation department budgeted for replacement of a 1998 GMC T7500 Sand Spreader (VIN 6218). The 2019 Ford F-750 chassis and Monroe Spreader & Boss 9” Plow will be purchased using the Georgia State Contract # 99999-01-SPD-0000155 from Wade Ford. The vehicle has already been competitively bid by the State of Georgia.

Vendor	Description	Total
Wade Ford (Smyrna, GA)	2019 Ford F-750 with Monroe Spreader and Boss 9” Plow	\$103,431.00

TOTAL COST: \$103,431.00

It is the recommendation of Public Works and Purchasing to purchase this vehicle from Wade Ford using the State of Georgia contract. Please prepare any necessary paperwork to present to Mayor and Council for approval.