

Application for Racing Event Permit



City of Smyrna
2800 King Street
Smyrna GA. 30080
770-434-6600

Please print legibly or type.

March 1, 2018

Date of Application

I. Permit Applicant Information

Applicant's Full Name: **John Bips**
Address: **2119 Adderbury Lane Smyrna Georgia 30082**
Phone #: **770-815-1946** FAX # _____
Email: **smyrnavillage10k@gmail.com**

*** Application must include a copy of the applicant's state issued photo ID.**

II. Event Organizer Information.

Organization/Group Name: **MARC (Metro Area Running Club)**
Name of Event: **Smyrna Village 10K**
Address: **2119 Adderbury Lane Smyrna Georgia 30082**
Phone #: **770-815-1946** FAX# _____
Email: **smyrnavillage10k@gmail.com**

III. Event Coordinator/Director.

Please provide the complete information and contact info for the professional race coordinator. Include a 24-hr contact number where they can be reached regarding the event.

Name: **John Bips**
Phone Number: **770-815-1946**
Email Address: **smyrnavillage10k@gmail.com**

***Application must include a copy of the coordinator's state issued photo ID.**

IV. Purpose.

Please describe the reason for your application and the event:

To approve the annual Smyrna Village 10K Road Race. This road race is intended to be a fun, family friendly fitness event for the Smyrna community. The race will provide an opportunity to support fitness, the Smyrna community and local businesses. Profits from the race will go to the Smyrna Public Safety Foundation and the Smyrna Education Foundation.

V. Event Details.

Date of Activity (mm/dd/yy): **11/17/2018**
Starting Time **7:45am** Finishing Time: **10:00am**
Number of participants **600** Number of Vehicles (if any) **300**

VI. Event Route.

Racing Events must select a pre-approved route as designated by the Police Department.

5K: Route # 10K Route #: ~~1~~ **extended to Turnaround just before Cumberland Blvd**

Attach a copy of the proposed route and indicate on the map any planned assembly locations.

Identify specific assembly locations and describe any planned activities or intended uses for those locations:

Smyrna Village Green in front of the Community Center and near the Library

VII. Applicant Certification

1. Event organizer must include an executed copy of the release and indemnity form signed by a representative authorized to sign such a document.
2. Applicant agrees to secure an approved Emergency Medical Services plan from the Emergency Medical Services Director of the Smyrna Fire Department and submit the approved plan to the Office of the Assistant City Administrator no later than 30 days prior to event.
3. Applicant agrees to secure Comprehensive Liability Insurance up to \$500,000 per the terms of Chapter 11 of the City Code and to provide documentation to the Assistant City Administrator no later than 30 days prior to the event. Please refer to the Insurance Guidelines for clarification.
4. Applicant confirms that all information that has been provided is accurate to the best of their knowledge and no misrepresentations have been made. False or inaccurate information may result in the denial or revocation of the event permit.

Proof of all required items need to be attached to the application.

Permit will receive initial approval for the date and time of the event and final approval will only be received after all documents (proof of insurance, approved EMS plan) have been provided to the City of Smyrna at least 30 days prior to event.

I also understand that the permit fees, and fees due the officers are to be paid before the start of the event.

Applicant Signature  Date March 2, 2018

(Police Department Use Only)

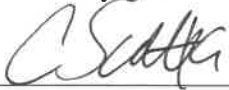
Approve  Deny _____ Modification _____

Police Department Comments _____

See Attachments _____

PERMIT

VIII. The application for Racing Event Permit as outlined in the application section is hereby granted for the stated purpose at the listed location and date.



Assistant City Administrator

3-6-18

Date

Denied for the following reasons:

Assistant City Administrator

Date

Notice to permit holder: This permit, any limitations, attachments, or instructions must be kept with the person in charge and on the premises where the event is to be held.

The mere filing of the permit application does not mean that the date requested is secured. It is strongly recommended that any event should not be published or advertised until the final approval is received.

City of Smyrna
2800 King Street (City Hall)
Smyrna GA 30080

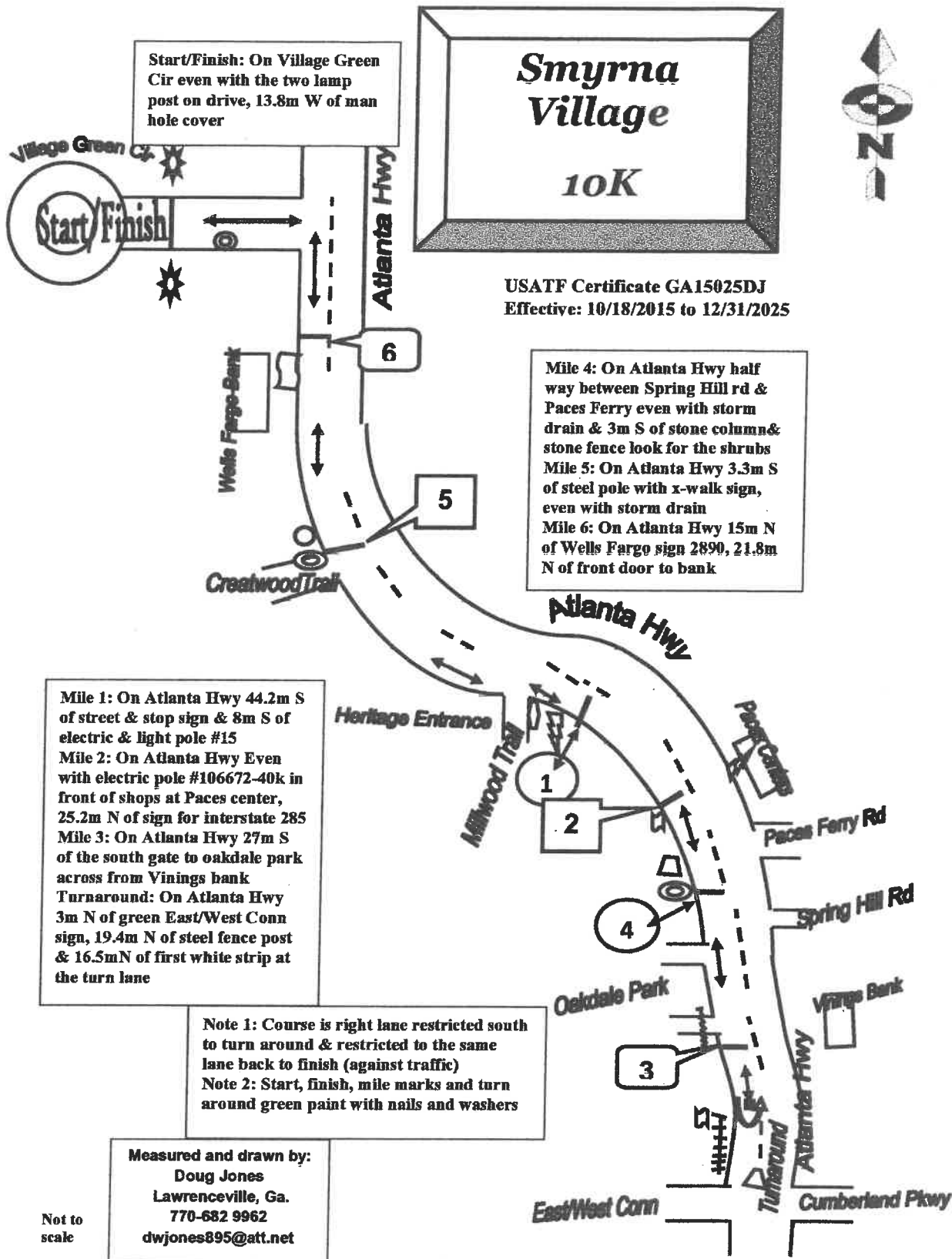
City Hall Reception 770-434-6600	Police Department 770-319-2534	Fire Department 770-434-6667
Community Relations 678-631-5401	Parks and Recreation Department 770-431-2842	EMS Director (Fire) 678-631-5461



Created June 2017

Tentative Run of Show for Smyrna Village 10K

5:00am	Timing Company and Race Director Set Up
5:30am	Barriers and cones placed
6:00am	Race Day Registration & Packet Pick Up Set Up Portable Toilets Delivered – Dropped near Start/Finish Area Vendors Arrive & Set Up
6:15am	Volunteers Arrive
6:30am	Race Day Registration & Packet Pick Up Begin
7:00am	Music Begins
7:30am	Race Warm Up Lead by MARC
7:40am	Walk to Start Line
7:45am	GUN START FOR THE 10K
8:15 am	approximate time of First Finisher
8:06-9:00	Bulk of finishers
9:00am	Awards Ceremony Thankyous 10 K Awards Raffles
9:30am	Barriers and cones picked up
9:45am	Last Call
10:00am	Wrap Up & Breakdown
10:30am	Cleared Out



Start/Finish: On Village Green Cir even with the two lamp post on drive, 13.8m W of man hole cover

Smyrna Village

10K



USATF Certificate GA15025DJ
Effective: 10/18/2015 to 12/31/2025

Mile 4: On Atlanta Hwy half way between Spring Hill rd & Paces Ferry even with storm drain & 3m S of stone column & stone fence look for the shrubs
Mile 5: On Atlanta Hwy 3.3m S of steel pole with x-walk sign, even with storm drain
Mile 6: On Atlanta Hwy 15m N of Wells Fargo sign 2890, 21.8m N of front door to bank

Mile 1: On Atlanta Hwy 44.2m S of street & stop sign & 8m S of electric & light pole #15
Mile 2: On Atlanta Hwy Even with electric pole #106672-40k in front of shops at Paces center, 25.2m N of sign for interstate 285
Mile 3: On Atlanta Hwy 27m S of the south gate to oakdale park across from Vinings bank
Turnaround: On Atlanta Hwy 3m N of green East/West Conn sign, 19.4m N of steel fence post & 16.5mN of first white strip at the turn lane

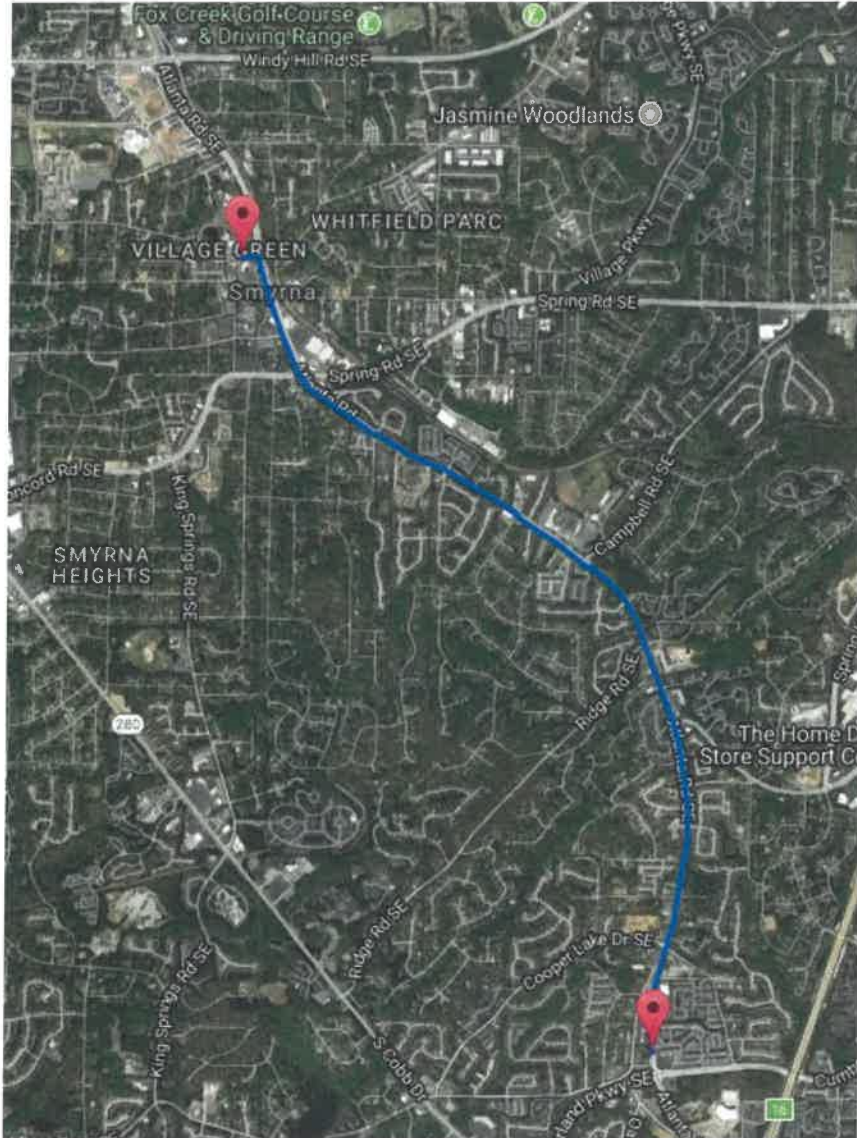
Note 1: Course is right lane restricted south to turn around & restricted to the same lane back to finish (against traffic)
Note 2: Start, finish, mile marks and turn around green paint with nails and washers

Measured and drawn by:
Doug Jones
Lawrenceville, Ga.
770-682 9962
dwjones895@att.net

Not to scale

Smyrna 10K Road Race

- **START**- Village Green Cir to Atlanta Rd
- Right on Atlanta Rd.
- Turn around Monhegan Way (just north of Cumberland Blvd)
- Atlanta Rd to Village Green- **END**



**CITY OF SMYRNA
RELEASE AND INDEMNITY AGREEMENT**

In consideration of participation in said special event the undersigned organization/business/group/individual hereby agrees and warrants that they shall release, defend, indemnify and save harmless the City of Smyrna, its officers, directors, employees and any other person, firm or corporation charged or chargeable with responsibility or liability, their heirs, administrators, executors, successors and assigns and agents from any and all costs, expenses, restrictions, claims, demands, suits, actions, proceedings, damages, liabilities, deficiencies, judgments, levies, costs or expenses, including, but not limited to, attorney's fees and expenses of any kind and nature, including, but not by way of limitation, any claim for damages to property or injuries to or death of any person or persons relating to or arising from the special event or related activities, regardless of whether arising from the negligence or wrongful acts, errors or omissions of the City of Smyrna.

Without limiting the generality of the foregoing, the undersigned organization/business/group/individual agrees that they shall reimburse the City of Smyrna for legal fees and other costs incurred in the City of Smyrna's defense of such claims of litigation. The City of Smyrna shall have the right to participate in the defense of any claims or litigation and shall have the right to approve any settlement.

This release extends and applies to, and also covers and includes, all unknown, unforeseen, unanticipated and unsuspected injuries, damages, loss and liability, and the consequences thereof, as well as those now disclosed and known to exist. The provisions of any state, federal, local or territorial law or statute providing in substance that releases shall not extend to claims, demands, injuries or damages which are unknown or unsuspected to exist at the time, to the person executing such release, are hereby expressly waived.

The undersigned organization/business/group/individual acknowledges that the agreement hereby releases and discharges the City of Smyrna, its officers, directors, employees and agents, of any and all claims, relating to any bodily and personal injuries or damages to property and the consequences thereof resulting from their participation in the said special event. I do hereby covenant with the City of Smyrna that I, my heirs, executors, assigns and transferees will never at any future time sue the City of Smyrna for or on account of any claim for damages arising out of my participation in the said special event whether such claims arise by negligence of the City of Smyrna, its employees or agents, or by the negligence of any other participant.

It is further agreed and understood that said participation in the special event is not to be construed as an admission of liability and acceptance of assumption of responsibility by the City of Smyrna, its officers and members.

This is the 2 day of MARCH, 2018.

NAME OF ORGANIZATION/BUSINESS/GROUP/INDIVIDUAL:

METRO AREA RUNNING CLUB (MARC)

INDIVIDUAL RESPONSIBILITY

John Biss (JOHN BISS)
(Signature)