



# City of Smyrna

A. Max Bacon City Hall  
HR Conference Room /  
First Floor  
2800 King Street  
Smyrna, Georgia 30080

## Meeting Minutes - Final Committee of the Whole Work Session

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Thursday, April 14, 2022

6:30 PM

A. Max Bacon City Hall - HR Training Room

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**UPDATED 04.13.2022 6:00PM**

### Roll Call

**Present** 7 - Mayor Derek Norton, Councilmember Glenn Pickens, Councilmember Travis Lindley, Councilmember Charles Welch, Councilmember Susan Wilkinson, Mayor pro tem / Councilmember Tim Gould, and Councilmember Lewis Wheaton

**Also Present** 1 - Jeffrey Tucker

**Staff** 8 - Joe Bennett, Jennifer Bennett, Mark Binicewicz, Russell Martin, Heather Peacon-Corn, Eric Randall, Joey Staubes, and Penny Mocerì

### 1. Call to Order

Mayor Derek Norton called to order the April 14, 2022 Committee of the Whole meeting held at A. Max Bacon City Hall in the HR Training Room at 6:30 PM.

### 2. New Business

#### A. [COW22-41](#) Georgia Power Presentation

Ken Mitchell, Georgia Power Utility Services, presented the following:

GA Power Energy Conservation program

City of Smyrna and Georgia Power Partnership

- Collaborative solutions that provide smart choices
- Coauthor projects with the highest priority
- Transparency with pay as you go implementation strategy
- Cost of upgrades offset with annual savings
- Full turnkey project with sole source responsibility
- Decarbonization reduction by 2,018,831 Pounds of CO<sub>2</sub>

- Carbon sequestered by 15,142 tree seedlings grown for 10 years
- GHG emission from 199 passenger vehicles driven for one year or CO<sub>2</sub> emissions from 103,041 gallons of gasoline consumed
- CO<sub>2</sub> emissions from 1,012,137 pounds of coal burned
- CO<sub>2</sub> emissions from charging 111,391,357 smartphones
- GHG emissions avoided by 311 tons of waste recycled instead of landfilled

Slides were presented with information about Energy Conservation Measures in place

currently within the City and where. He also showed a slide with a preliminary audit of other types of equipment that likely need replacing because of age and inefficiency.

#### Financial Proforma

##### Energy Conservation Measure (ECM) Investment

- ECM 1 Interior LED Upgrades for 16 Facilities \$ 806,865
- ECM 2 HVAC Retrofit for 13 Facilities & 5 Parks \$1,960,789
- ECM 3 Controls Upgrades for 7 Facilities \$ 344,596
- ECM 4 Water Conservation for 22 Facilities \$ 296,354
- ECM 5 Parks Led Retrofits for 32 Locations \$2,360,748
- ECM 6 EV Charging Stations 2 Locations \$ 77,088
- ECM 7 Solar Chargers for 3 Locations \$ 123,332

Sub-Total Turnkey Investment \$5,969,772

Estimated Energy Efficiency Rebates (\$ 40,000)

Total Turnkey Investment \$5,929,772

Estimated Annual Energy, O&M & Water Savings \$ 157,282

Savings Over 15-year Time Horizon \$2,359,230

Savings Help to Offset Upgrades by 40% Over Time

#### Next Steps

Final Scope and Contract Development

Contract Signing

Material Released for Production

Begin Construction

Discussion took place regarding costs and project implementation. It was noted that not all projects would need to be pursued. The City could decide to prioritize certain projects over others and proceed with projects over time. Mr. Mitchell stated that GA Power is there to help the City make decisions and provide their expertise. All of the equipment priced is energy efficient. With this agreement, it gives the City flexibility because there is no obligation to move forward should the City decide otherwise in the future.

## B. [COW22-32](#)

### Discussion regarding Downtown Park - Joseph Bennett

Joe Bennett, City Administrator, presented the following:

Pond & Co. issued an RFP, and the only response came from Winters Construction. Andrew Kohr with Pond & Co. expressed to Mr. Bennett previously that they are confident the amount will not exceed one million dollars. Mr. Bennett discussed ARPA funds and what project amounts have been approved and what are recommended amounts. Approved amounts: \$1.44 million. Recommended amounts: \$4.17 million. \$2,057,916.00 will be available for the park from ARPA funds, minus the amount from the sale of the land. Some of the items included in the recommended projects are the network router, library elevator, Tolleson Park pool repairs, library bathrooms.

Councilmember Welch stated he will not support this park and or the use of the money from the sale of the land to build a park for a business. Mayor Pro Tem/Councilmember Gould and Councilmember Lindley both stated that the park will be a positive addition to the downtown area.

## C. [COW22-24](#)

### Classification & Compensation Study Update - Carol Sicard

Carol Sicard, Human Resources Director, presented the recommendations for the Classification & Compensation study that was performed by the UGA Carl Vinson Institute of Government. She summarized some compression adjustments and pay scale adjustments as examples. Also included in the numbers she presented to Mayor and Council are part time employees, tenure, and vacancies. The next phase is completing job descriptions and honing in on benefits - health insurance and retirement, for example. For maintenance, these exercises should be performed each year.

Mr. Bennett stated that UGA did provide the City with formulas for reclassification, compression, and maintenance. This will allow for consistency for reclassification, new hires, staying competitive, reducing turnover, etc. Mr. Bennett went on to explain his recommendation that the unreserved fund balance be used to cover the adjustments.

**D.**     [COW22-33](#)

Discussion regarding Transit Study - Joseph Bennett

Councilmember Wheaton discussed the transit study with the idea of looking at short-term goals, mid-term goals, and long-term goals. Discussions from the task force meeting resulted in talking about the possibility of airport transit and microtransit solutions, but further questions - How often do they run? Peak hours or 365/24/7? What does it look like operationally? - arose. Answers to those questions will allow the task force to make more informed decisions. The last meeting led to the task force agreeing that moving forward with a transit study would allow for greater understanding. The cost would be around \$300,000.00. Mr. Bennett stated that the reserves can be used for the study.

Mayor Norton explained that Commissioner McMurray was glad that SPLOST funds are committed to this transit study/project because the City could potentially receive some state and/or federal funds. Councilmember Welch asked if the City would automatically use this group who presented to the task force or solicit others. Dr. Wheaton stated that they are the group that performed the first study, they are familiar with the landscape, and they already have some of the data. Mr. Welch expressed concern that \$300,000.00 is a lot of money for a study when funding like that can be used for infrastructure like restrooms at parks and improving soccer fields. Mr. Gould stated that it is important to get a plan in place in order to tie into whatever future transit comes because something is going to happen sooner or later. Mr. Welch further stated that he wants the Council to meet and address the SPLOST priority list. Mayor Norton stated that until a list of recommendations from staff are ready, it would not be prudent to meet.

**E.**     [COW22-39](#)

Review and discussion regarding recent subdivision annexation requests  
- Rusty Martin

Russell Martin, Community Development Director, presented the following:

Annexation Study Timeline

2040 Comprehensive Plan

- Adopted October 2017

- Executive Summary - Recommendation #11 – Conduct an annexation study in order to establish future city expansion areas based on fiscal impacts.

- Community Vision & Goals – Page 54

- Community Work Program – Page 112

- 100 Day Action Plan – Page 113

City of Mableton – Feasibility Study – South Cobb Alliance

- Submitted House Bill 587 in 2019 for Incorporation.

- Completed Feasibility Study March 2020

City of Smyrna – Feasibility Study

- Completed April 2020

Boundaries of the Smyrna Study

<Map Presented>

Where are we with annexations?

Due to the recent progress of the City of Mableton Bill through the State legislative process, Community Development has received numerous inquiries from adjoining residential neighborhoods in unincorporated Cobb County about annexation into the City of Smyrna.

The Mableton cityhood legislation has passed both the House and Senate and has been sent to the Governor's office for his signature. If signed, the referendum is scheduled for the November election.

The neighborhoods inquiring or requesting annexation are as follows:

- Vinings Brooke – 36 Homes – Pebblebrook Road (actively working on)
- Heritage Mill – 58 Homes – Concord Road (actively working on)
- Buckland Oaks – 10 Homes – Buckner Road (initial discussion)
- Barnes Mill – 450 Homes – Hurt Road/Hicks Road (initial discussion)

The City of Mableton bill tracker:

<https://trackbill.com/bill/georgia-house-bill-839-mableton-city-of-incorporate/2089985/>

Methods of Annexation

Most Common Methods

- 100% Method
- 60% Method
- Resolution & Referendum

Other Methods

- Unincorporated Islands (not available to Smyrna)
- Local Act of the General Assembly (recently used by Smyrna to annex unincorporated islands and industrial area by the Chattahoochee River.)

100% Annexation Method

Cities can annex property that is owned by the City or property in which 100% of the land owners request annexation.

- Property must be contiguous to the City:

\* At least 1/8th of the aggregate external boundary, or

\* 50' of the area to be annexed, whichever is less.

\* Can't create an unincorporated island.

\* Multiple contiguous properties would be consolidated to a single land area and

considered one request.

- Allows annexation across County boundary lines.

- Brief Summary of Requirements:

- \* Annexation Application by Property Owner, Notification to Cobb County, Action by Council, Notification to Department of Community Affairs (DCA).

36-36-20(a)(1):

- The abutting area must be: at least 1/8th of the aggregate external boundary OR the abutting area has to be 50 feet of the area to be annexed, whichever is less.

- An area is still considered to abut the municipal boundary if it does not touch the municipal boundary, but would directly touch the municipal boundary if not separated from it by the definite WIDTH of:

- i) any street or street right of way;

- ii) any creek or river;

- iii) any right of way of a railroad or other public service corporation.

36-36-20(c):

- If the entire area to be annexed is owned by the municipal authority, "contiguous area" would include areas which: do not directly abut the municipal boundary, but would directly abut the municipal boundary if not separated from it by the definite WIDTH or LENGTH of:

- i) any street or street right of way

- ii) any creek or river; or

- iii) any right of way of a railroad or other public service corporation;

which divides the municipal boundary and any area proposed to be annexed.

36-36-21:

- Lands to be annexed at any one time shall be treated as one body, regardless of the number of owners, and all parts shall be considered as adjoining the limits of the municipal corporation when any one part of the entire body abuts such limits.

60% Annexation Method

Cities may annex property where 60% of the electors (registered voters) and 60% of the land owners request annexation.

- Property must be contiguous to the City:

- \* Any area of which at least 1/8th of the total boundary of the land to be annexed directly abuts the city boundary at the time of the annexation procedures are initiated, or

- \* Any area of which at least 1/8th of its total boundary would directly abut the city boundary if it was not otherwise separated from the city boundary in whole or part:

- \*\* Land owned by the City;

- \*\* Land owned by the County;

- \*\* Land owned by the State of Georgia; or

- \*\* Public Street, River, or Public Service Right-of-Way.

- \*Public ROW's and lands owned by county/city shall not be calculated in the 60% of ownership.

- \*Can't create an unincorporated island.

- Prohibits annexation across County boundary lines.

- Brief Summary of Requirements:

- \* Annexation Application by 60% Property Owner and 60% Electors, Notification to Cobb County, Plan for Delivery of Service, Legal Notice, Public Hearing, Action by Council, Notification to Department of Community Affairs (DCA), Opportunity to

Challenge Annexation.

Cobb County Notification

The following process must be completed before the City can formally act on an annexation request:

- Notify Cobb County Clerk via certified mail within 7 days of the receipt of the application from the petitioners.
- 7 days from receipt of City petition / application by certified mail, the County must notify the City of its response via certified letter:
  - \* A Letter of Response indicating if the County response is Non-Objection, Non-Objection with Stipulations or Intent to Object (i.e. Notice of Intent to Object)
  - \* If applicable: Notice if any county owned public facilities are in the area proposed to be annexed. (Required from O.C.G.A. only)
  - \* If the response is to object, a copy of the Notice of Intent to Object is sent to the Department of Community Affairs (DCA) as a courtesy so they are aware they may need to set up an Arbitration Board.
- 21 days from the day the letter of response is due to the city, the Cobb County Board must take action on the item.
  - \* Non-objection, non-objection w/stips or intent to object.
- 30 days from the day the City notifies the County of the petition / application; if the response is an Objection the County must send by certified mail a written Statement of Basis of Objection. The letter must clarify:
  - \* On what basis, as allowed for in HB 2, the County is objecting to the annexation.
  - \* The County must submit a request to DCA for an Arbitration Board to hear the objection.

Staff Recommendation

With limited staff resources and a short time period to accomplish these annexations, Community Development and Economic Development are proposing the following recommendations:

1. Create a strategic list of properties to target for annexation.
  - Hold a meeting with the Annexation Committee to discuss properties of interest.
2. Direct all initial annexation inquiries to Community Development to start an evaluation of the annexation request:
  - To ensure the proposed annexation meets contiguous requirements;
  - To review delivery of services to proposed annexation and evaluate impact to city for delivery of services;
  - To manage process and ensure all procedural requirements are met;
  - To establish a main point of contact with proposed annexation and lay out procedural timeframes; and
  - To manage expectations.

Mr. Martin answered Councilmember Wilkinson's question that the proposed City of Mableton will have around 7,000 total population. Mr. Gould asked how long it takes to process one annexation. Mr. Martin stated that it can take around 30 minutes to process a single property on the Community Development side, this does not include the numerous steps performed by the City Clerk's office.

### **3. Review of the April 18, 2022 Mayor and Council Agenda**

4. Land Issues/Zonings/Annexations:

A. 2022-190 Apartment Complex Name Change Request 2022-190 - Change from Edison at The Battery, 5000 S. Lincoln Trace Avenue, to The Edison. The applicant is Emma Venegas, Regional Manager with Windy Ridge Multifamily Partners, LLC.  
Ward 1 / Councilmember Pickens - No discussion

B. 2022-147 Public Hearing - Zoning Request - Z22-002 - Allow rezoning from GC to R-15 for an addition to a single-family home - 0.38 acres - Land Lot 453 - 3382 Ridgecrest Road - PLR Properties Inc.  
Ward 3 / Councilmember Lindley - No discussion

C. 2022-148 Public Hearing - Zoning Request - Z22-003 - Allow rezoning from LC to R-15 for the construction of a new single-family home - 0.35 acres - Land Lot 520 - 2635 Hickory Hill Drive - Harold Shoemaker  
Ward 3 / Councilmember Lindley - No discussion

D. 2022-149 Public Hearing - Zoning Request - Z22-004 - Allow rezoning from R-15 to RDA-Conditional for the development of two-single family homes - 0.35 acres - Land Lot 632 - 2761 Mathews St - McBev One LLC  
Ward 3 / Councilmember Lindley

Joey Staubes, Planner II, stated that some property owners are concerned about construction traffic. A condition has been added that construction traffic can only be on Mathews Street.

E. ORD2022-10 Public Hearing - Approval of a code amendment for Section 712 of the Zoning Ordinance related to the use of temporary screening for drive-in theaters - Community Development Department  
Ward / Citywide

F. ORD2022-11 Public Hearing - Approval of a code amendment to Sections 82-15 and 82-16 of the City's Sign Ordinance related electronic wall signs for large scale retail tenants - Community Development Department  
Ward / Citywide

Mr. Martin spoke about 4E and 4F together. Mr. Martin explained that the first change for the City's Sign Ordinance is the formula for calculating the sign size which is as follows:

b. Individual signs qualifying as wall or fascia signs may be permitted for individual businesses within the center. Square footage will be determined by the following formula: one square foot multiplied by the number of feet of building frontage the store occupies within the center. The total permitted area may be increased at a rate of 15 percent for every 50 feet of building setback from the right-of-way Except as provided in subsection i. below, the total sign area shall not exceed 325 square feet. If the individual business has road frontage on two or more public roadways, the business shall be permitted one wall or fascia sign on each public roadway.

i. Larger individual signs qualifying as well or fascia signs may be permitted for large-scale retail tenants within a planned shopping center provided the tenant meets the following requirements:

a. The gross floor area of the tenant space is 75,000 square feet or more;

b. The tenant store front is 270 linear feet or more, measured from shared wall or

exterior wall to shared wall or exterior wall;

- c. The tenant store front is setback 300 feet or more from the public right-of-way;
- d. The tenant store front faces an arterial roadway as designated on the City's Thoroughfare Plan; and
- e. The tenant must be located on its own property with a minimum lot area of 5 acres.

Square footage of the fascia/wall sign will be determined by the following formula: 3.5 square feet multiplied by the number of linear feet of building frontage the store occupies within the center. In no instance shall the total sign area exceed 950 square feet.

The second change is as follows:

e. Electronic signs. Electronic signs may be utilized for and in conjunction with any sign permitted by this ordinance on non-residentially zoned property, provided that each such electronic sign, except signs which are also used as drive-in theater screen as contemplated in section 712 of the Zoning Ordinance shall comply with the following requirements:

- 1. Electronic signs shall not be permitted in residential zoning districts.
- 2. Electronic messaging portion of the sign shall not exceed the maximum allowable sign area for varying development types established in section 82- 15(b) and may not have more than two electronic sign areas per sign.
- 3. Electronic signs shall contain a static messages or images only, and shall not have animation, movement nor flashing on any part of the sign structure, design, or pictorial segment of the sign, nor shall such sign have varying light intensity during the display of a static message.
- 4. Each individual static message or image must be displayed for no less than 60 seconds. Transitions between static messages or images may use frame effects which result in the movement of a displayed image or message during such transition. Transition time between static messages or images shall be limited to a maximum time of three seconds.
- 5. Electronic signs must operate within brightness levels as established in this chapter.
  - i. Each electronic sign must have a light sensing device that will adjust the brightness of the display as the ambient light conditions change.
  - ii. Electronic signs located on non-residentially zoned property shall not operate at brightness levels of more than 0.20 foot candles above ambient light levels (at measurement conditions) as measured at a distance of 100 feet.
  - iii. If the electronic sign is located in the line of sight of a residentially occupied structure on a residentially zoned property, such electronic sign shall not operate at brightness levels of more than 0.10 foot candles above the ambient light levels (at measured conditions) as measured at the nearest portion of such residential structure.

Mr. Martin explained that the process of changing the ordinance came about because the owner of Adventure Outdoors approached Community Development with an idea unique to the City to determine if it could be done, and Community Development discussed how best to approach it with City Attorney Scott Cochran who said the best approach would be through an ordinance amendment. The cost of the sign would be approximately \$500,000.00. Discussion took place regarding whether or not there are examples that can be produced to study to which Mr. Martin stated he would reach out to the sign company for examples, but he stated that it will be similar to what is at the Braves Stadium on a smaller scale. Ms. Wilkinson asked if content can be monitored or regulated. Mr. Martin stated that content cannot be regulated.

Mr. Welch asked Mayor Norton if he was a lobbyist for Jay Wallace, owner of Adventure Outdoors, to which Mr. Norton stated that he was the lobbyist for Wallace & Wallace, Inc. Mr. Welch expressed that the Mayor should not be present or part of the conversation. Mayor Norton stated that he has not spoken during this presentation. Concerns were expressed there is not enough information and should these amendments be adopted, future businesses could request to be able to erect large scale signs because other businesses have them. Mr. Martin explained that the specifics are clear as to which businesses can and cannot place large signs/electronic signs.

Formal Business:

A. 2022-184 Approval to award of RFP 22-027 to Premier Events for an amount not to exceed \$35,000.00 for the production and management of a celebration of the sounds and tastes of Smyrna taking place in conjunction with the City of Smyrna Birthday Celebration in October, 2022.

Ward 3 / Councilmember Lindley

Community Relations Director Jennifer Bennett presented the following:

General Description: Culture & Spirit Festival - celebration of the sounds and tastes of Smyrna - held throughout the Smyrna Market Village and downtown area. There will be multiple street-level performance areas. A central performance stage will offer a diverse mix of entertainment from bluegrass, blues, and singer-songwriters to stilt walkers, steel drums, mariachi bands, dance troops, Chinese Dragon Dancers, a Caribbean dance, a cheer squad, an acrobat team, 3D chalk artists, a strolling magician, etc. Performance locations and schedules will be strategically programmed throughout the day to prevent sound bleed between stages and encourage visitors to the area to experience everything that Smyrna has to offer. Three additional street-level performance areas will be programmed around the general themes of: Dance Zone, Grooves and Tunes, and an International Alley. Three additional locations will offer surprise buskers and activities. Examples may include close-up magic, 3-D chalk artists, living statues, and more. It will be in an amount not to exceed \$35,000.00

B. 2022-178 Approval to award RFQ 22-031 for Dunn Street Drainage Improvements to Ardito Construction Company, 1290 Austell Road, Marietta, Georgia, 30080, in the amount of \$138,000.00 to be paid out of Water CIP Storm fund.

Ward 6 / Mayor Pro Tem/Councilmember Gould - No discussion

C. 2022-191 Award RFQ 22-028 Splashpad/Sprayground for Riverline Park to the highest scoring qualified bidder, Integrated Construction and Nobility, Inc., and authorize the Mayor to execute any related documents.

Ward 7 / Councilmember Wheaton

Greg Teague, Croy Engineering, stated that this is a SPLOST project/Construction Manager at Risk Contract; initial phase for construction management/work with City staff. Contract amount from SPLOST budget is around \$1.5 million top-end amount.

D. 2022-194 Approval to upgrade the outdoor warning system (OWS) siren software to Motorola OptiWarn outdoor warning software through Mobile Communications America (MCA), 2241 Tucker Ind. Rd., Tucker, Ga. 30084, utilizing SPLOST 2022 funds in the amount of \$152,747.50.

Ward / Citywide

Fire Chief Roy Acree stated that the existing Outdoor Warning System (Siren) software was originally purchased and installed in 2004. This software upgrade is part of the Motorola 800mhz radio system replacement currently underway. They will be utilizing SPLOST 2022 funds in the amount of \$152,747.50.

E. 2022-213 Approval of new pay grade bands and pay adjustments as recommended in the UGA Classification and Compensation Study effective April 4, 2022 for \$1,316,133 to implement, increasing pay to new minimum pay for current employee and vacant positions and to address pay compression and authorize the Mayor to sign and execute all related documents.

Ward / Citywide - No discussion

F. 2022-210 Approval of the award of Bid RFP 22-032 Design-Build Village Green Park to the lowest responsible bidder Winter Construction (5616 Peachtree Road, Suite 100, Atlanta, Georgia 30341) for an amount not to exceed \$1,000,000.00 to be paid from the Land Sale agreement with Village Green Realty, LLC in the amount of \$600,000.00 and amend the FY 2022 adopted budget to pay the remainder from ARPA grant funds and authorize the Mayor to execute any related documents.

Ward 3 / Councilmember Lindley - No discussion

7. Commercial Building Permits:

A. 2022-195 Approval of the issuance of a commercial building permit for construction of a new McDonald's restaurant - 5150 South Cobb Drive - Hudson Company.

Ward 7 / Councilmember Wheaton

Russell Martin, Community Development Director, stated that at I-285 and S. Cobb Drive there was a BP and McDonald's there. A new stand-alone McDonald's will be built in its place.

8. Consent Agenda:

A. MIN2022-23 Approval of the March 17, 2022 Committee of the Whole Meeting Minutes

Ward / Citywide - No discussion

B. MIN2022-24 Approval of the March 21, 2022 Pre-Council Meeting Minutes

Ward / Citywide - No discussion

C. MIN2022-25 Approval of the March 21, 2022 Mayor and Council Meeting Minutes

Ward / Citywide - No discussion

D. AGR2022-07 Authorization for the approval of the Agreement between the City of Smyrna and Winter Construction Company, S Corp. (5616 Peachtree Road, Suite 100, Atlanta, Georgia 30341) for the Downtown Improvements - Green Space located in front of Smyrna Community Center and Smyrna Library in the space previously occupied by the traffic circle and authorize the Mayor to sign and execute all related documents.

Ward 3 / Councilmember Lindley

E. AGR2022-08 Approval of the Master Agreement for Energy Related Equipment Sale and Installation between Georgia Power Company (241 Ralph McGill Blvd., Atlanta,

GA, 30308) and the City of Smyrna for install of certain energy efficient related equipment throughout the City and authorize the Mayor to sign and execute all related documents.

Ward / Citywide

Councilmember Welch asked that Consent Agenda items D and E be moved to Formal Business. He further stated that the master agreement with GA Power is a good idea as long as the Council is selective, but he does not see the return as being very beneficial.

F. AGR2022-09 Approval to upgrade UKG (Ultimate Kronos Group) Workforce Central timekeeping platform to UKG Ready cloud-based platform under the US Communities Contract using FY22 budgeted funds. Impact thereafter is \$4,659 per year.

Ward / Citywide

Carol Sicard, Human Resource Director, explained that this is an expansion of the timekeeping platform currently in use. Instead of "band-aiding" this together by adding different apps/modules, upgrading to this cloud-based model allows for better capabilities for only \$5,000.00 more per year.

G. AGR2022-10 Approval of Property/Liability Insurance annual renewal with Georgia Local Government Risk Management Agency (GIRMA) for \$675,567 and authorize Mayor to execute related documents

Ward / Citywide

Carol Sicard, Human Resources Director, explained that this is the annual renewal for GMA's Property and Liability Insurance. There is a slight increase due to some liability claims and a slightly higher employee count.

H. 2022-176 Approval of the closing of the Market Village upper area around the fountain, including blocking vehicle access from Atlanta Road and portions of the Market Village streets/vehicular access and parking for the purpose of special event series on Saturday, November 5 and Saturday, December 3, 2022 titled "College Football Saturday in Smyrna."

Ward 3 / Councilmember Lindley

I. 2022-182 Approval for two-day outdoor New Orleans style crawfish and music focused event organized and managed by Atkins Park and Redbird Events. On Saturday, April 23 from 11:00 am until 11:00 pm (outdoor music ending at 10:00 pm) and Sunday, April 24 from 11:00 am until 11:00 pm (outdoor music ending at 10:00 pm) in the upper portion of the Market Village with street closures to vehicular traffic.

Ward 3 / Councilmember Lindley

J. 2022-183 Approval of Secrets of Smyrna taking place on Saturday, October 22 and Sunday, October 23, 2022 from 5:00 pm to 9:30 pm with three 45-minute performances per night with street closings to include Memorial Place between Church Street and Atlanta Road with request to utilize the paver/steps area of the front of City Hall for check-in for each tour, making use of the outdoor power outlets at the City Hall location.

Ward 3 / Councilmember Lindley

Jennifer Bennett, Community Relations Director, discussed these items H, I, and J under the consent agenda. They are routine road closings for City-sponsored and other

events.

K. 2022-204 Approval of Amendment No. 3 to the Community Development Block Grant (CDBG) Sub Recipient Agreement No: CD21-C21SA-A and CD21-C21SA-F to extend the termination date for the agreement to December 31, 2022 and authorize the Mayor to sign and execute all related documents.

Ward / Citywide - No discussion

L. 2022-205 Approval of the Kings Springs Elementary 5th Grade Celebration Parade on Wednesday, May 25, 2022 starting at 2:45 pm with rolling road closures and police presence following the attached route from North Cooper Lake Park to Kings Springs Elementary.

Ward 4 / Councilmember Welch - No discussion

M. 2022-208 PLACEHOLDER - Budget Item to approve Signal Retiming on sole source contract due to unresponsive requests for quotes from other two companies.

Eric Randall, City Engineer, stated that major corridor traffic signals are going to be retimed which occurs about every three years. The signals affected will be Windy Hill (though, it is under construction), S. Cobb Drive, Atlanta Rd., Spring Rd. GDOT is paying for the conversion to updated software with the understanding that Kimley-Horn will be conducting the retiming. This will be completed in approximately six months at around \$180K.

#### **4. Other Business (as needed)**

Chris Addicks, IT Director, gave an update on the servers:

The main server cluster was misconfigured. IT has rebuilt it completely. The City did have the backup system, but the muniserver was too large to backup, so it took a long time to fully restore the system. Penny Mocer, Deputy City Administrator, stated that while the systems were down, staff was unable to access internal programs like payroll and water billing. Eric Randall, City Engineer, also added that water cutoffs were delayed because of the possibility that water payments were received but unable to be entered.

Councilmember Welch reminded all that there is a public meeting on April 25 at Fire Station 2 between 6:30 PM - 8:00 PM for traffic calming on Concord Road.

Councilmember Wheaton announced the Science Day in the Park event on May 7, 2022 at Riverview Park from 10:00 AM - 2:00 PM. The Georgia Tech Research Institute will be coming out to demonstrate several types of science for kids of all ages. The Juneteenth Event has been put out on social media, and the proceeds are going to the Campbell and Griffin Middle School Foundations. Conversations have been ongoing with Commissioner Sheffield about the trees that were cut down by Norfolk Southern. Eric Randall, City Engineer, mentioned that he has spoken to Joel Usher, Vinings Estates HOA representative, who personally knows the VP of Engineering at Norfolk Southern. The issue is that Norfolk Southern cut down trees and encroached on private property and state and City right-of-way.

Mayor Pro Tem/Councilmember Gould stated that the Mayor's Education Awards are this Thursday. On April 25, 2022, the Campbell High School Education Foundation Golf Outing is taking place. Mr. Gould and Mr. Randall discussed the East-West Connector camera study. More information will follow.

**A.**     [COW22-12](#)     City Administrator project updates and review of City business

Joe Bennett, City Administrator, updated the Council on the following:

- The City has received a quote for about \$650.00 to complete a 3D scan of Aunt Fanny's Cabin which can be archived or held at the museum.

- Measures have been put in place for traffic control on Powder Springs Street near City Hall to slow speeding. Two signs that read "SLOW" have been installed, and a radar sign will be placed soon. Mr. Bennett spoke to Patrick Quigley, Capital Projects Coordinator, to move forward with adding a raised pedestrian crosswalk between the Community Center and opposite side.

- Discussions are taking place with Baldwin about Windy Hill Road. There is a gas line in conflict, and all parties are trying to determine who is responsible for the gas line. More information will be coming soon.

**5.     Executive Session (as needed)**

**6.     Adjournment**

Mayor Derek Norton adjourned the April 14, 2022 Committee of the Whole meeting at 8:40 PM.