



Meeting Minutes - Final License and Variance Board

Wednesday, May 24, 2017

10:00 AM

Council Chambers

Rollcall

Present: 3 - Roy Acree, Tammi Saddler Jones and Scott Stokes

Also Present: 3 - Christiana Craddock, Joey Staubes and Bob Summerville

2. Call to Order

Chairperson Tammi Saddler Jones called the May 24, 2017 meeting of the License and Variance Board to order at 10:01am.

3. Business

[2017-186](#)

Public Hearing - Variance request V17-026 - Reduction of front setback from 35 feet to 28.5 feet - 0.32 Acre - Land Lot 737 - 2139 Dundee Drive - Helen Ambrose

Attachments: [VarMemoV17-026.pdf](#)
[V17-026 variance application.pdf](#)
[site plan V17-026.pdf](#)

Chairperson Tammi Saddler Jones announced the public hearing and asked the applicant to come to the podium. Ms. Helen Ambrose explained they were asking for a variance to reduce the setback by about 5 inches for the construction of steps on the front porch. Boardmember Roy Acree said the Board had seen pictures in the application and it looks like the front porch was being extended, which was a nice improvement. For the record, he stated that the item on the agenda is for a reduction of the setback amount from 35 feet to 28.5 feet. He asked if the porch was already on the home when she acquired it, and she said it was there, but the steps were not.

City Planner Bob Summerville said the request is for up to 7 feet into the 35 feet setback required in an R-15 zoning. He further explained the house was constructed in 1960 when the setback distance was only 30 feet. When the City amended their setback and zoning requirements, it changed to 35 feet, making the home existing, non-conforming. He said the applicant wanted to add two steps to the porch, which just adds a few inches to the encroachment. He said due to the home being existing, non-conforming the addition of the steps triggered the variance. Chairperson Tammi Saddler Jones asked if there were any conditions associated with the variance approval, and Mr. Summerville stated there was only one, that the permit is conditioned upon substantial compliance with the site plan submitted with the variance application. Chairperson Saddler Jones asked the applicant if she accepted the condition, and Ms. Ambrose said yes.

Chairperson Tammi Saddler Jones announced the public hearing and asked if there was anyone present who wished to speak on the item, and there was no one.

A motion was made by Boardmember Roy Acree to approve with conditions as listed Item 2017-186, a Variance request (V17-026) for the reduction of the front setback from 35 feet to 28.5 feet on 0.32 Acre on Land Lot 737 located at 2139 Dundee Drive by the applicant Helen Ambrose; seconded by Boardmember Scott Stokes.

1. Approval of the requested variance shall be conditioned upon the development of the property in substantial compliance with the site plan and elevation submitted with the variance application (date stamped May 4, 2017).

The motion carried by the following vote:

Aye: 3 - Roy Acree, Tammi Saddler Jones and Scott Stokes

4. **Approval of Minutes:**

[2017-187](#)

Approval of the minutes from the April 26, 2017 meeting of the License and Variance Board.

Attachments: [04-26-2017 April 26, 2017 LVB Minutes - FINAL with attachments.pdf](#)

A motion was made by Boardmember Scott Stokes to approve Item 2017-187, the approval of the minutes from the April 26, 2017 meeting of the License and Variance Board; seconded by Boardmember Roy Acree.

The motion carried by the following vote:

Aye: 3 - Roy Acree, Tammi Saddler Jones and Scott Stokes

5. **Adjournment**

Chairperson Tammi Saddler Jones declared the May 24, 2017 meeting of the License and Variance Board adjourned at 10:07am.