



City of Smyrna

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Issue Sheet

File Number: 2017-228

Agenda Date: 6/19/2017

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Authorization

Agenda Number: F.

WARD: Citywide

COMMITTEE: Parks & Recreation

\$ IMPACT: \$86,500.00

Over/Under Budget:

Agenda Title:

Approval to Award RFP 17-024 to Perez Planning, LLC for the City of Smyrna Parks & Recreation Master Plan Consultant in the amount of \$86,500 to be funded by SPLOST and authorize the Mayor to sign and execute all related documents.

ISSUE: Award proposal, RFP 17-024 to Perez Planning, LLC, and authorize the Mayor to execute any related documents, to complete the P&R Master Plan.

BACKGROUND: Parks & Recreation requested proposals for Consultants for the Parks & Recreation Master Plan. There were seven proposals, and a panel of six persons, including Thomas Korver, Tammi Saddler-Jones, Kelsey Scott, Katha Roper, Kelly Brown and Richard Garland, screened and reviewed various criteria for each possible vendor. The selection committee narrowed the consultants to three possibilities, including Lose & Associates, Inc, Perez Planning & Design, LLC and Green Play LLC. City Council representative and Parks Committee Chair, Susan Wilkinson joined the panel for the final presentations and decision. Of the three final presentations, Perez Planning was selected and a price was negotiated. The seven vendors, with fees, consisted of and were ranked as listed by the panel.

Green Play LLC (\$89,999) - 3
Green Rock Partners (\$98,500) - 6
jB+a (\$104,325) - 4-5
Lose & Associates (\$72,000) - 2
McFarland-Dyer (\$97,500) - 7
Perez Planning (\$86,500) - 1
Sand County Studios (\$31,800) - 4-5

RECOMMENDATION/REQUESTED ACTION: Parks & Recreation and the Finance Department, along with the panel, have reviewed all proposals, and recommend that

Mayor and Council approve Perez Planning & Design, LLC to be approved as consultants for the P&R Master Plan and authorize the Mayor to execute any related documents.