



City of Smyrna

2800 King Street
Smyrna, Georgia 30080

Meeting Minutes - Final City Council

Monday, May 18, 2020

7:00 PM

Smyrna Community Center / Large Gym

Smyrna Community Center Large Gym / 200 Village Green Circle SE
Parking and entrance to meeting on Powder Springs Street Side of Building
MASKS REQUIRED / TEMPERATURE WILL BE CHECKED

Roll Call

Present: 8 - Mayor Derek Norton, Councilmember Glenn Pickens, Councilmember Austin Wagner, Councilmember Travis Lindley, Councilmember Charles Welch, Councilmember Susan Wilkinson, Councilmember Tim Gould and Councilmember Lewis Wheaton

Also Present: 1 - Scott Cochran

Staff: 13 - Tammi Saddler Jones, Heather Peacon-Corn, Roy Acree, Jennifer Bennett, Joe Bennett, Richard Garland, Russell Martin, Kevin Moore, Kristin Robinson, Jered Sigmon, Landon O'Neal, Tina Monaghan and Chris Addicks

Call to Order

Mayor Derek Norton called the May 18, 2020 Mayor and Council Meeting to order at 7:00 PM.

1. Invocation and Pledge:

Pastor Shell Osbon, Life Church Smyrna Assembly of God (4100 King Springs Rd) delivered the Invocation and led all in the Pledge of Allegiance.

2. Agenda Changes:

There were no agenda changes.

3. Mayoral Report:

Mayor Norton noted that this was the first in person meeting in quite some time. He asked everyone in attendance to keep 6 foot distancing and wear face masks and thanked staff for putting together an arena to be able to safely hold public hearings.

All City buildings remain close however staff has started back in staggered shifts. Parks remained open the entire time with the exception of the equipment. Sports fields were opened and bathroom facilities opened as well. Tennis courts will open along with bathrooms. Library will have curbside service to serve customers. The Recycling center will open by reservation only starting on Saturday, May 29th. Meetings will continue to be held in the large gym. The pools will remain closed and no opening date has been set. He asked that everyone continue to wash your hands frequently and wear masks when in busy areas such as grocery stores.

He concluded his report by wishing Campbell High School graduates all the best.

4. Land Issues/Zonings/Annexations:

There were no land issues/zonings/annexations.

5. Privilege Licenses:

There were no privilege licenses.

6. Formal Business:

A. [2020-167](#) Public Hearing for the Fiscal Year 2021 Proposed Budget

City Administrator Tammi Saddler Jones provided the background information. The FY 2021 Budget is scheduled to go before Mayor and Council for approval at the Monday, June 1st meeting.

Budget Officer Jered Sigmon began the budget presentation with a Powerpoint presentation. The process began in November with the Capital Improvement Project (CIP) budget. Total proposed budget is \$105,954,598. He explained the increase/decrease and percentage change from a large overview. Revenues versus expenditures and transfer to/from cash reserves. \$500,000 from cash reserves was used to balance the budget which is a requirement. Expenditures will exceed revenues by \$3 million dollars due to Windy Hill SPLOST project. This has been anticipated for. Comfortable recommending the budget because infrastructure projects are expensive. Some reserves have been used but will be built back up in upcoming fiscal years. COVID-19 estimated impacts include 20% reductions in key revenues such as title ad valorem tax and hotel/motel tax. Real property tax should increase but collection rate reduced due to COVID-19. 2016 SPLOST receipts are averaging 19% over original projection but will budget for original projection amount. Using cash reserves and hotel/motel fund to balance budget. Property taxes are the majority of our general fund revenues. Charges for services is the next highest followed by other taxes, etc. Public Safety is the largest part of general fund expenditures followed by general government and then public works. Benefits include a 495k increase in health insurance and 377k increase to retirement contributions. 40k for class and compensation study. 38k for police officer retention bonuses. 454k contingency including 310k merit raises and 144k unallocated. 185k for traffic signal optimization, 175k for body worn and vehicle mounted cameras, new park equipment, cleaning, LED lighting retrofit at Library. E-911 fund is a special fund that includes are our 911 center which responds to emergency calls within the city. Requires an annual subsidy each year to make up where fees do not cover. Hotel/motel fund is a tax we get when people stay in our hotels. Declines due to COVID-19. Water/sewer fund includes usage charges as well as base rates. There is an annual increase from Cobb County water authority which is usually passed on to customers. Proposed fee changes occur in many different departments including City Clerk, Community Development, Environmental Services, Fire, Human Resources, and more. (Page 25 of budget book)

Finance Director Kristin Robinson spoke about debt obligations. TAD obligations now have a lower interest rate which will help us pay this off sooner. \$12,427,537 scheduled for FY21 which will come from TAD fund, general fund, TAVT, SPLOST, and previously committed funds. 7.6 million for Windy Hill bonds and next year it will

be 7.7 for the Windy Hill bonds. Old debt is getting paid off and put behind us with each passing year. Increase of 129k compared to FY2020 adopted. General Government – automation of inspection scheduling and electronic plan review are 67k and 150k. Desktop computer upgrades are 46k, youth services remodel at library is 60k and adult services remodel at library is 80k. Some of these relate to being ADA compliant as well as lighting. Parks and recreation – Park signage 20k, playground for 2-5 at Tolleson for 30k, maintenance areas at Tolleson and Chuck Camp for 50k, pond bank stabilization for 100k. Public safety – fire training conex boxes 75k, structural firefighting gear 159k, water pipe replacement at jail 40,500, police station improvements 75k, and police laptop computer refresh 42,500. Public works – misc carpet replacement 20k, HVAC replacement 106k, Brawner Hall improvements 100k, detention pond maintenance 100k, replace underground sanitation cans 30,750, Sanitation carts 56,200. FY 2021 general fund CIP total is \$1, 407,950. Projects will not begin until the funds have been collected. Most projects don't start until November when we are sure we have the funds in place to do so. Nothing in this fiscal year for E-911 but there are updates in 2022 and 2023. Water/sewer CIP for FY 2021 is \$3,330,000 and includes infrastructure, meters and dials, drainage, fire line meters, and other misc things. Storm water CIP is \$1,407,950 is funded by the monthly storm water fee and includes a .07 increase in January. Over next five years, there was a 2% increase budgeted. 2016 SPLOST – will stop collecting 1% sales tax in December 2021, if approved future SPLOST would begin in January 2022. Due to the increased cost of Windy Hill, we may have to look at alternatives to fund the completion of the project. Vehicle replacement and additions – 18 vehicles at a cost of \$1,262,575. Two new vehicles...one in Community Development and Environmental Services. The rest are replacements of existing vehicles. New personnel requests – one which is a part time museum assistant at the impact of \$34,147. There were more requests for personnel however they were removed to save money due to COVID-19. Position would start in October. 19 requests for full time employees were submitted. Reclassification requests recommended – 1 in admin, 1 in buildings, 1 in comm relations, 1 in env services, 2 in fire prevention, 2 in library, 1 in main and shop, 2 in parks, 1 in police, and 1 in sanitation. Full budget impact is \$56,000. Merit raises are budgeted at ½ fiscal year and require subsequent approval by Mayor and Council. 2.5% increase for certified paramedics and 3% increase for sworn public safety personnel. The budget book can be found on the City's website. Click on finance/budget tab and it will take you to it. Also have access to previous budgets. Budget adoption schedule – May 18th is the formal presentation and public hearing, May 28th is the final review, and June 1st for final approval.

Mayor Norton opened the public hearing at 8:07pm.

Councilmember Gould thanked the Finance Department for their presentation.

Councilmember Wagner asked for some clarification on the health of the City's reserves. Ms. Robinson explained that there is an \$18 million fund balance which gives the city several months' worth of operations. It is recommended that you have two months, but the city has 5 months.

Mayor Norton closed the public hearing at 8:10pm.

B. [2020-176](#)

Approval of the 2022 SPLOST Project List

The background for this agenda item was given by Ms. Saddler Jones.

Councilmember Susan Wilkinson expressed concerns that S. Cobb Drive will not get

served if combined with downtown.

Mayor Norton said the projects were grouped together to allow for more flexibility when it comes to funding. He is committed to working on S. Cobb Drive which has been neglected in the past.

Councilmember Travis Lindley made a motion to approve the 2022 SPLOST Project List. Councilmember Tim Gould seconded the motion.

The motion to approve was carried by the following vote:

Aye: 6 - Councilmember Pickens, Councilmember Wagner, Councilmember Lindley, Councilmember Welch, Councilmember Gould and Councilmember Wheaton

Nay: 1 - Councilmember Wilkinson

C. [2020-177](#)

Approval of the 2022 Special Local Option Sales Tax (SPLOST) Intergovernmental Agreement (IGA) with Cobb County and authorize the Mayor to execute any related documents.

Ms. Saddler Jones offered some explanation on the agreement to be voted upon.

Councilmember Charles "Corkey" Welch made a motion to approve the 2022 Special Local Option Sales Tax (SPLOST) Intergovernmental Agreement (IGA) with Cobb County and authorize the Mayor to execute any related documents. Councilmember Tim Gould seconded the motion.

The motion to approve was carried by the following vote:

Aye: 6 - Councilmember Pickens, Councilmember Wagner, Councilmember Lindley, Councilmember Welch, Councilmember Gould and Councilmember Wheaton

Nay: 1 - Councilmember Wilkinson

D. [2020-168](#)

Approval of the Re-appointment of Ward 3 resident, Joan Stuart, to the Smyrna Hospital Authority. This is a four year term that expires 5/31/2024.

Councilmember Travis Lindley made a motion to approve the Re-appointment of Ward 3 resident, Joan Stuart, to the Smyrna Hospital Authority. This is a four year term that expires 5/31/2024. Councilmember Susan Wilkinson seconded the motion.

The motion to approve was carried by the following vote:

Aye: 7 - Councilmember Pickens, Councilmember Wagner, Councilmember Lindley, Councilmember Welch, Councilmember Wilkinson, Councilmember Gould and Councilmember Wheaton

E. [2020-174](#)

Approval of the Re-appointment of Ward 4 resident, Linda Smith, to the Smyrna Hospital Authority. This is a four year term that expires 5/31/2024.

Councilmember Charles "Corkey" Welch made a motion to approve the Re-appointment of Ward 4 resident, Linda Smith, to the Smyrna Hospital Authority.

This is a four year term that expires 5/31/2024. Councilmember Travis Lindley seconded the motion.

The motion to approve was carried by the following vote:

Aye: 7 - Councilmember Pickens, Councilmember Wagner, Councilmember Lindley, Councilmember Welch, Councilmember Wilkinson, Councilmember Gould and Councilmember Wheaton

F. [2020-169](#)

Approval of the Re-appointment of Ward 5 resident, Bonnie Berry, to the Smyrna Hospital Authority. This is a four year term that expires 5/31/2024.

Councilmember Susan Wilkinson made a motion to approve the Re-appointment of Ward 5 resident, Bonnie Berry, to the Smyrna Hospital Authority. This is a four year term that expires 5/31/2024. Councilmember Austin Wagner seconded the motion.

The motion to approve was carried by the following vote:

Aye: 7 - Councilmember Pickens, Councilmember Wagner, Councilmember Lindley, Councilmember Welch, Councilmember Wilkinson, Councilmember Gould and Councilmember Wheaton

G. [2020-170](#)

Approval of the Appointment of Ward 6 resident, Laura Searcy, to the Smyrna Hospital Authority. This is a four year term that expires 5/31/2024.

Councilmember Tim Gould made a motion to approve the Appointment of Ward 6 resident, Laura Searcy, to the Smyrna Hospital Authority. This is a four year term that expires 5/31/2024. Councilmember Lewis Wheaton seconded the motion.

The motion to approve was carried by the following vote:

Aye: 7 - Councilmember Pickens, Councilmember Wagner, Councilmember Lindley, Councilmember Welch, Councilmember Wilkinson, Councilmember Gould and Councilmember Wheaton

H. [2020-175](#)

Approval of the Re-appointment of Ward 4 resident, Miller Davis, to the Smyrna Housing Authority. This is a five year term that expires 5/31/2025.

Councilmember Charles "Corkey" Welch made a motion to approve the Re-appointment of Ward 4 resident, Miller Davis, to the Smyrna Housing Authority. This is a five year term that expires 5/31/2025. Councilmember Travis Lindley seconded the motion.

The motion to approve was carried by the following vote:

Aye: 7 - Councilmember Pickens, Councilmember Wagner, Councilmember Lindley, Councilmember Welch, Councilmember Wilkinson, Councilmember Gould and Councilmember Wheaton

I. [2020-171](#)

Approval of the Appointment of Ward 6 resident, KC George, to the Smyrna Housing Authority. This is a five year term that expires 5/31/2025.

Councilmember Tim Gould made a motion to approve the Appointment of Ward 6 resident, KC George, to the Smyrna Housing Authority. This is a five year term that expires 5/31/2025. Councilmember Charles "Corkey" Welch seconded the motion.

The motion to approve was carried by the following vote:

Aye: 7 - Councilmember Pickens, Councilmember Wagner, Councilmember Lindley, Councilmember Welch, Councilmember Wilkinson, Councilmember Gould and Councilmember Wheaton

J. [2020-172](#)

Approval of the Appointment of Ward 7 resident, Tim Christie, to the Smyrna Housing Authority. This is a five year term that expires 5/31/2025.

Councilmember Lewis Wheaton made a motion to approve the Appointment of Ward 7 resident, Tim Christie, to the Smyrna Housing Authority. This is a five year term that expires 5/31/2025. Councilmember Tim Gould seconded the motion.

The motion to approve was carried by the following vote:

Aye: 7 - Councilmember Pickens, Councilmember Wagner, Councilmember Lindley, Councilmember Welch, Councilmember Wilkinson, Councilmember Gould and Councilmember Wheaton

7. Commercial Building Permits:

There were no commercial building permits.

8. Consent Agenda:

The consent agenda was read aloud by City Administrator Tammi Saddler Jones.

Councilmember Charles "Corkey" Welch made a motion to approve the consent agenda as read aloud by City Administrator Tammi Saddler Jones. Councilmember Glenn Pickens seconded the motion.

The motion to approve was carried by the following vote:

A. [2020-160](#)

Approval of the May 4, 2020 Mayor and Council Meeting Minutes

9. Ward / Committee Reports:

Councilmember Glenn Pickens asked everyone to continue to stay safe.

Councilmember Austin Wagner asked everyone to stay safe. Social distance and do things in a smart way. Concerns about ballot boxes and early voting. We are working to improve this for the November election since we cannot do anything at this point for the June election.

Councilmember Travis Lindley thanked City staff for a job well done on traffic calming issues in Ward 3. Encourage everyone to follow CDC guidelines.

Councilmember Charles "Corkey" Welch spoke about the budget and how we are navigating uncharted ground. We need to be very careful of how and when money is

spent. Hold off on spending until November when we will better know what money there is to spend.

Councilmember Susan Wilkinson thanked Kevin Moore and other staff that are working on traffic calming and safety issues. She reminded everyone that Monday is Memorial Day and even though the service has been cancelled, remember those who died.

Councilmember Tim Gould thanked those that volunteered to serve on the various boards. He also spoke about the budget and the great job that they did trying to put something together. Challenges include that residents may not get their requests filled until funding is available. Appreciates being able to meet together but to adhere to the emergency order which will be in place until June.

Councilmember Lewis Wheaton said we are not out of the woods so please exercise caution and practice beyond recommendations whenever possible. Congratulations to those that are graduating whether it be high school or fifth grade.

City Administrator Tammi Saddler Jones mentioned Memorial Day is a holiday and City offices will be closed.

City Clerk Heather Corn spoke about purging old records and working towards electronic records retention.

10. Show Cause Hearings:

There were no show cause hearings.

11. Citizen Input:

No one came forward to participate in citizen's input.

12. Adjournment:

Mayor Norton adjourned the May 18, 2020 Mayor and Council meeting at 8:29 PM.